

REGISTERING FOR CLASSES IN myPSC

Once you've signed into myPSC and clicked "enrollment" along the top menu bar, follow these steps below:

#1

Type in **COURSE NUMBER** from registration card

Select class

Course is now in shopping cart

Repeat with all courses on registration card

Course	Class Number	Title	Day	Time	Location	Credits	Instructor
COLL-101-000A	12344	College Success	MON	11:00AM - 11:50AM	F-AVL114	2	Jacob Barlett
MATH-112-000A	12293	College Algebra	MON	09:30AM - 10:45AM	F-HOYT104	3	Laura Hill-Clardy

#2

Select **Checkout and Enroll**

Course	Class Number	Title	Day	Time	Location	Credits	Instructor
COLL-101-000A	12344	College Success	MON	11:00AM - 11:50AM	F-AVL114	2	Jacob Barlett
MATH-112-000A	12293	College Algebra	MON	09:30AM - 10:45AM	F-HOYT104	3	Laura Hill-Clardy

#3

Check the box next to the **Open** classes.

Enroll Selected

Class Header Nbr.	Section Type	Class Type	Cover	Days	Time	Location	Instructor
12293	MATH - 112 College Algebra	LEC	UGRD	MON	09:30AM - 10:45AM	F-HOYT104	Jacob Barlett
12344	COLL - 101 College Success	LLB	UGRD	MON	11:00AM - 11:50AM	F-AVL114	Jacob Barlett

#4

Read Enrollment Statement and select **I Understand**

Check Enrollment Results. Select **Finished** if enrollment is successful. Failure request assistance from Student Records staff.

#5

Print schedule

Logout

Course	Title	Day	Time	Location	Credits	Instructor
COLL-101-000A	College Success	MON	11:00AM - 11:50AM	F-AVL114	2	Jacob Barlett

Total Credits 2