Student Organization Advisor Appointment Form

requests

Student Organization Name
Faculty/Staff Member Advisor Name

be appointed as the advisor of record for the organization. As such, the faculty/staff advisor is responsible for providing guidance to the student organization and ensuring campus policies and procedures are followed.

Club President Signature
Date

Faculty/Staff Member Advisor Signature
Date

☐ Approve ☐ Disapprove

Supervisor of Advisor Signature
Date

Advisor and Org President met with Student Activities Coordinator to review the following:
☐ Board Policy 3300 ☐ Student Org Handbook ☐ Campus Expectations ☐ Bank Accounts

RETURN TO:

☐ Approve ☐ Disapprove

Student Activities Coordinator Signature
Date

☑ Approve ☐ Disapprove

Vice President for Enrollment Management and Student Affairs Signature
Date

☑ Approve ☐ Disapprove

Student Senate
Date

Copies routed to: Original: Student Activities Coordinator
Student Senate & Advisor

Revised 2/8/2018