

Safety Committee Meeting Minutes
Peru State College
September 9, 2021

I. Call to Order – Tim Robertson, Security Supervisor, called the meeting to order at 11:00 a.m.

II. Roll Call -

Members Present:

Tim Robertson, Security Supervisor
Amy Oestmann, Staff Senate Rep/Recording Sec.
Laura Lippman, Faculty Rep.
Brent Melvin, Athletics Rep.
Keith Bailey, Facility Services Rep.
Amanda Cole, NAPE Rep.
Joseph Schriener, Faculty Rep.

Members Absent:

Tracy Davis, Disability Services Rep.
David Dowdy, NAPE Rep./Facility Serv.
Student Senate Rep.

III. Discussion on Mission of the Safety Committee – (Tim) members reviewed the Mission printed on the back of the agenda page. There was discussion (Tim/Keith) about revising it to take it into the future. Keith informed the group that he will be less present for this committee due to the formation of a group with a much larger focus on Safety policies and protocols; a collaboration of Facility Services, HR, and Security. The Safety Committee will be a part of this broader focus and helping to shape this new safety program.

IV. Security Report – (Tim) The Clery Report is in its final stages, due October 1 and nearly complete.

V. Facility Services Update – (Keith) Facilities reported on an insurance audit. The focus during this discussion was a review of various spaces on campus that are not meeting safety protocols specifically focusing on storage too close to the ceiling that would not allow the fire sprinklers to operate appropriately. All storage needs to be at least 18” below the sprinkler heads. We talked about various locations on campus that we know it is a problem and ways we might assist in fixing them.

VI. Student Senate Report – none.

VII. Improvement Recommendations – none.

VIII. Lighting Recommendations – none.

IX. Personal Safety Recommendations – none.

X. Safety Concerns – (Amanda) Member reported that there is a portion of sidewalk falling in by TJ Majors.

XI. Safety Activities on Campus – (Tim) There are fire drills happening in the Residence Halls in the upcoming weeks. Peru State College accepted a bid to fix the fire panels; the cell dialers will be monitored by an off-campus source.

XII. Next Meeting – Thursday, October 7, 2021 @ 11:00 a.m.

XIII. Adjournment – (Tim) Meeting was adjourned at 12:10 p.m.