

Peru State College Safety Committee
Meeting Minutes
August 19, 2020

- I. Call to Order - Tim Robertson, Security Supervisor, called the meeting to order at 10:32 a.m.
- II. Roll Call
 - Members present:**
Tim Robertson, Security Supervisor
Brent Melvin, Athletics Rep
Tracy Davis, Disability Services Representative
David Dowdy, NAPE Rep.
Amy Oestmann, Staff Senate Rep/Recording Sec.
 - Members Absent:**
Danny Hayes, Faculty Rep.
Amanda Cole, NAPE Rep.
Keith Bailey, Facility Services Rep.
Student Senate Rep.
- III. Security Report – (Tim) Security had one student accident report during Welcome Week. There were several reports of lost items. There was one vehicle accident concerning a state vehicle; there was damage, but no injuries. Parking permits are being issued. Facilities painted parking lot lines. Stanley Security is here today installing the handicapped closure for Delzell’s ADA door.
- IV. Facility Services Update – (David) Updates were given on HVAC, sidewalk and roofing projects. Roofers are currently at Jindra, moving to CATS next. Delzell ADA project still planned to be finished toward the end of the month.
- V. Student Senate Report – none
- VI. Improvement recommendations – none
- VII. Lighting recommendations – (Tim) Facilities has done good work getting the lights up.
- VIII. Personal Safety Recommendations – (Brent) The contact tracing app is still in the works, planning to roll it out soon. Football and volleyball are using it. It’s a simple screening tool. It shows a screen with symptoms; students click the applicable symptoms and then click SUBMIT. A message then pops up to contact Student Life if symptoms are noted. There are also phone numbers to Peru State’s Health Center and Nemaha County Hospital in case there are questions. A communication piece for students is expected soon. (Tim) The START Committee has done a good job; doing everything they can to secure a safe and successful semester. He praised baseline testing. (Brent) The administration is working on on-going testing; up to every week. It’s mandatory for athletes and voluntary for other students. There is the ability to test symptomatic students right away.
- IX. Safety Concerns – (Tim) The Security Dept started putting together a Mach form for staff to use to report safety concerns; planning to get with Jaymi to finish it up. The START Committee, Emergency Mgmt Committee (COVID team) are still meeting. Within the next week, Security will conduct fire drills in the residence halls. They’ll be looking at the calendar and asking for help from the Safety Committee; likely in the next week. Email and text testing for emergency alerts happening today.

X. Upcoming meetings are planned for the second Thursday of every month. Tim will send out calendar reminders.

XII. Adjournment – Tim adjourned the meeting at 10:51 a.m.