Disruptive Student Policy

No person shall engage in any disorderly behavior that disrupts the College's academic environment or the provision of College services. Faculty have a responsibility to maintain an effective learning situation in their classrooms and to deal promptly with any disruptions that interfere with the learning situation. The faculty are in charge of their classrooms. If they feel a student is interfering with the right of other students to profit from attendance in that classroom or if they feel they are being unreasonably hindered in the presentation of subject matter, faculty have the right to eject the offending student from class and/or notify the appropriate academic Dean of the student's behavior. Either course of action should be taken with discretion and for reasonable cause.

Prohibited behavior includes, but is not limited to, fighting, making unreasonable noise, refusing to obey a reasonable request by the faculty, the use of a cell phone or other electronic devices during class, using abusive or obscene language or gestures in class, harassment, or threats.

If a student is ejected from the class, the following steps will be taken:

1. The student must meet with the appropriate academic Dean before returning to class. When possible, such meetings will be scheduled in order to limit class sessions missed to one. The faculty member should immediately submit a written report of the incident to the academic Dean with a copy to the student, the Dean of Students and the Vice President for Enrollment Management and Student Affairs, the Dean of Students and the Vice President for Academic Affairs. (If the incident involves physical violence or threat thereof, a report should also be made to Campus Security.)

2. Upon receipt of the report, the academic Dean will schedule a meeting with the student to discuss the incident. The student must meet with the appropriate academic Dean before returning to class. When possible, such meetings will be scheduled in order to limit class sessions missed.

3. The Dean of Students may refer the student to the disciplinary process, following Board Policy 3200.

4. If the situation is resolved, the student may return to the class.

5. If the situation is not resolved or if any subsequent incidents occur, the academic Dean will meet with the student again. Following that meeting, a determination will be made if the student can return to class or if the student will be removed from the course report made to the Vice President for Enrollment Management and Student Affairs involving the same student in any class will result in a student administrative hearing. The consequences of such action may include denying the student further access to the class or other disciplinary action, including dismissal from college as described in the Student Handbook and be subject to the disciplinary process, following Board Policy 3200.

Draft: January 3, May 24, 2018
Sabbatical Information

Purpose

The purpose of sabbatical leave is to provide an opportunity for faculty members to engage in scholarly, creative, professional, research, or other academic activities that will enhance the faculty member’s contribution to the College. (SCEA Agreement, Section 8.1)

Eligibility

Tenured faculty members who have been employed as faculty at the College for at least seven (7) consecutive years shall be eligible to apply for sabbatical assignments. Faculty members are not eligible to receive sabbatical assignments more frequently than once every seven (7) years. Each College shall make available at least one (1) sabbatical per fifty (50) faculty members, or major fraction thereof, per year. Awarding of such sabbatical shall be contingent upon the receipt of a meritorious proposal. (SCEA Agreement, Section 8.1)

Faculty members may avail themselves of fellowships, assistantships or other sources of limited means, to offset travel and displacement cost while on sabbatical; however, this Section shall not permit full-time employment while on sabbatical. (SCEA Agreement, Section 8.1)

Proposals

Applications must include a proposal that details the following and be received by the VPAA on or before Dec. 1:

- The scholarly, creative, professional, research, or other academic activities you will pursue during the sabbatical;
- A plan of professional development;
- A statement that addresses the anticipated value of the sabbatical to you and the College.

Application Guidelines

The following guidelines may be useful in preparing your application:

- The application does not need to be lengthy, but it does need to sufficiently explain the activities you will pursue during the sabbatical.
- Include a clear and concise statement of your project and objectives. Describe the tangible results you will have at the conclusion of the sabbatical.
- Include a timeline for your activities.
- Describe the skills and experiences you have to complete the project.
• Explain how your project will be substantial and of high quality.
• If funding is necessary, explain the sources of your funding.
• In some detail, describe the value of the sabbatical and how that may be measured.
• Describe any partnerships or relationships that will assist in completing your project. Include support statements from other parties, if available.
• In describing your project, be sure to use vocabulary that your peers from outside your discipline can understand.

Report

Within ninety (90) days following return from sabbatical, the faculty member shall submit to the Academic Vice President a written report summarizing the activities and results of the sabbatical assignment. (SCEA Agreement, Section 8.1)