MINUTES: School of Professional Studies Meeting March 16, 2015, 3:30 p.m., TJM 202

PRESENT: Dr. Galardi, Dr. Asmussen, Dr. Coe, Ms. Edris, Dr. Gardner, Dr. Goebel-Lundholm, Mr. Griffin, Dr. Grotrian-Ryan, Mr. Hayes, Dr. Hutchison, Mr. Jackson, Mr. Knape, Dr. Nevitt, Ms. Parriott, Dr. Tiner, Ms. Weitzenkamp

I. Dr. Galardi asked for review of the minutes of the February 11, 2015 School of Professional Studies School meeting. A motion to approve the minutes was made by Mr. Jackson with a second by Dr. Nevitt. Motion was approved.

II. Faculty members were encouraged to make nominations for the Student Senate awards.
   a. Barb Lewellen Award (outstanding faculty member, staff member, or administrator)
   b. Scroll of Service Award (student’s dedication and service to student body)
   c. Thomas Ediger Award (outstanding club or organization)

III. Dr. Galardi advised that Mr. Kevin Moser is working hard to move department information from the old website to the new one. Dr. Galardi asked for volunteers who would be interested in serving on the Website Committee. Mr. Jackson, Mr. Tiner, Mr. Griffin, Dr. Nevitt, and Mr. Hayes volunteered to serve on the Website Committee.

IV. Dr. Gardner, Dr. Grotrian-Ryan, and Mr. Hayes reported on the capstone courses (PSYC 495, BUS 495, and CJUS 495 respectively). Analyses of experiences and discussions of how to make the courses more successful for Peru State students were presented.

V. Dr. Galardi reminded faculty members that Student Engagement Initiative (SEE) grants for 2015-2016 were available for proposals. Requests made before March 20th will receive priority consideration for funding.

VI. A Program Proposal for a Minor in Alcohol and Drug Counseling was reviewed. The proposal was submitted by Ms. Schottel. Ms. Schottel is attending a class working toward obtaining a license for drug and alcohol counseling. Dr. Beischel is also licensed for this counseling. Mr. Jackson moved to approve the program proposal. Dr. Asmussen seconded the motion. The motion was approved.

VII. The link to articulation agreements of the College with other institutions is http://transfer.nebraska.edu/

VIII. Dr. Galardi reminded faculty members that there should be no examinations given during dead week.

IX. Dr. Galardi referred faculty members to the suggested process changes for use by the Rank, Promotion, and Tenure Committee for review and recommendation of promotion and/or tenure applications. Dr. Galardi advised faculty members to visit with Senate representatives, Dr. Asmussen and Ms. Parriott, or RPT representatives, Dr. Grotrian and Dr. Hutchison, to make known their thoughts about the process changes.
X. Dr. Galardi gave an update to faculty members about the Transfer and Online Committee. This committee is responsible for short-term planning and long-term strategy in its directed area. Considerations include use of Google advertisements, advertising at community colleges, an office at Iowa Western, an office at Southeast Community College.

XI. Discussion
a. Dr. Galardi reported that Sherry Jones had increased the Early Entry program from 300 to 1,000 participants.
b. The President of Southeast Community College visited the Peru State campus last week.
c. Dr. Asmussen, Mr. Hayes, and Ms. Schottel will visit Falls City classes next month.
d. Discussion of returning to the five-day class schedule continues. Department members discussed the advantages/disadvantages of the 2/2 schedule.
e. Ms. Schottel is the Professional Studies representative to the Retention Task Force. Department members discussed the areas of improvement needing attention to improve retention of students at Peru State.
f. Dr. Galardi counseled faculty members to look at students’ academics when releasing holds for registration.
g. Ms. Cori Christiansen is resigning.
h. Dr. Galardi reported that the Glenn Miller Band will be performing at Lourdes Central High School.
i. Dr. Tiner reported that he would be taking students on a field trip to the Kawasaki plant in Maryville, Missouri.
jl. Alcohol Awareness Week events – DUI simulator and speaker, Ethan Fisher.
k. All Faculty Senate meeting April 2.
l. Dr. Grotrian-Ryan reported that 42 competitors would be competing in tests at the State PBL Leadership Conference in Kearney in April. Those results will determine PSC competitors attending the National Leadership Conference in Chicago.
m. Dr. Hutchison will be accompanying students on a law field trip to Creighton Law School and to the U.S. Attorney’s Office in Omaha on March 25, 2015.

XII. Meeting was adjourned at 5:00 p.m.