MINUTES: School of Professional Studies Meeting, January 22, 2015, 3:30 p.m., TJM 101

PRESENT: Dr. Asmussen, Dr. Coe, Dr. Gardner, Dr. Goebel-Lundholm, Mr. Griffin, Dr. Grotrian, Dr. Grotrian-Ryan, Mr. Hayes, Mr. Knape, Dr. Nevitt, Ms. Parriott, Ms. Schottel, Ms. Stewart, Mr. Tiner, Ms. Weitzenkamp

GUESTS: Ms. Bensheimer, Mr. Bomberger, Mr. Christiansen, Mrs. Dunekacke, Ms. Henry, Ms. Hoops, Mrs. Jones, Ms. Reynolds

I. Dr. Grotrian-Ryan called the meeting to order at 3:30 p.m.

II. Dr. Grotrian-Ryan requested the approval of December 1, 2014 department meeting minutes. Mr. Griffin moved to approve minutes. Dr. Grotrian seconded the motion. Motion passed.

III. Mr. Christiansen was invited to speak about the Office of Admissions. He first thanked the Professional Studies faculty for working with prospective students then moved to introductions of new staff. New staff introduced as follows:

A. Erin Hoops is a Coordinator of Admission Services serving as a freshman counselor for mainly the Omaha area. Ms. Hoops is a Hastings graduate.
B. Ashleigh Reynolds is a Coordinator of Admission Services serving as an out-of-state freshman recruiter. Ms. Reynolds is a Kansas State graduate.
C. Rachel Henry is a Campus Visit Coordinator and is a Peru State College student.
D. Jari Dunekacke is a Coordinator of Admission Services. Mrs. Dunekacke is a 2007 Peru State College Criminal Justice graduate. Mrs. Dunekacke previously served as a freshman counselor for 7 years and has now transitioned to serve as a transfer and online counselor.
E. Barb Jones is an Office Assistant and serves as the lead processor for student files.
F. Keri Bensheimer started in December 2014 as an Office Assistant.
G. Michael Bomberger is an Admissions Counselor serving as a recruiter for Lincoln and all of western Nebraska. Mr. Bomberger is a graduate of Southeast Community College and Wesleyan.

Mr. Christiansen moved on to discuss the campus visit program. Admissions had 124 campus visits the month of October. One strength of Peru State College, as described by Mr. Christiansen, is the easy admission process. Mr. Christiansen discussed the Bobcat Selfie Scholarship. This $300 scholarship is available to all campus visitors when they post a picture to social media with #Bobcatsselfie. In January Admissions had 89 scheduled campus visits, 43 of which had already occurred. No questions or comments were spoken.

IV. Dr. Grotrian-Ryan reminded everyone to send feedback for the online landing page to Dean Galardi.

V. Ms. Weitzenkamp expressed interest in the open position on the A&C Committee, vacant due to leave of Heather Pemberton.
VI. Meeting attendees received a handout of an email from IT. The email is a reminder to take care of personal information. Concern was expressed by Mr. Tiner of personal cell phone numbers being viewable by students in MyPSC.

VII. Dr. Grotrian discussed the upcoming Business Contest on February 11, 2015. 29 schools are expected to attend and testing has been moved to the AWAC due to construction in TJ Majors. Packets for student volunteers were made and will soon be available. Volunteers will be essential this year with the high numbers of participants.

VIII. Ms. Stewart described the COLL 101 handout that was distributed. Each COLL 101 class in Fall 2014 was analyzed for students that returned the following semester, Spring 2015. Total percentages of retention rates are included on the report. Ms. Stewart offered the whole report by email to anyone that wished to view it.

IX. Dr. Grotrian-Ryan reminded everyone of the Global Studies and Capstone Course Reports due date on February 1, 2015.

X. Dr. Grotrian-Ryan mentioned the new custodian, David Dowdy. Mr. Dowdy is the new custodian for TJ Majors.

XI. Dr. Grotrian-Ryan reminded faculty to seek out Kevin Blobaum in the event of technology issues.

XII. Dr. Grotrian-Ryan discussed an upcoming guest speaker, John Ferak. Mr. Ferak is the author of *Bloody Lies: A CSI Scandal in the Heartland*. Peggy Groff has scheduled Mr. Ferak as a guest speaker and is the contact for any questions. Mr. Ferak is scheduled to be at Peru State College in February. Mr. Hayes mentioned the possibility of Mr. Ferak attending CJUS 110 to speak to the class.

XIII. Dr. Grotrian-Ryan reminded faculty of the PAR due date, January 31, 2015.

XIV. Dr. Grotrian-Ryan discussed the TJ Majors Building construction update. The newest update is the boring of the building. Questions raised of when the School of Professional Studies offices were scheduled to relocate.

XV. Dr. Grotrian-Ryan discussed advising tips, mentioning the importance of walking students through their degree audit.

XVI. Dr. Grotrian-Ryan mentioned the Distinguished Speaker for Spring 2015. Kamau Bell will speak to the college campus on February 23, 2015.

XVII. Dr. Grotrian-Ryan mentioned the new interim VPAA, Richard Rafes. Dr. Rafes started on January, 22, 2015.

XVIII. Dr. Grotrian-Ryan asked Mr. Knape to speak about the NESCPA Scholarship. Mr. Knape explained the $2,000 NESCPA Scholarship would be available to any Senior, or high level
Junior, Accounting major. The student must be working towards their CPA. Mr. Knape offered to help any student he is familiar with by completing a letter of recommendation.

XIX. Mr. Knape introduced Cassie Weitzenkamp, the new Instructor of Business for School or Professional Studies. Ms. Weitzenkamp is currently teaching Accounting courses including Introduction to Business Quantitative Methods, Advanced Cost/Managerial Accounting, and Federal Income Taxes.

XX. Dr. Asmussen discussed Diversity Awareness Month in February. There will be an event focused on beliefs held on Monday, February 9 at 7:00pm.

XXI. Mr. Hayes discussed the approval of a study abroad trip. The trip, led by Mr. Hayes, will have focuses on Criminal Justice and Psychology. During the trip, Peru State College Students will visit London, Paris, and Amsterdam. The date is not set, but is expected to be in May 2016 after graduation.

XXII. Dr. Coe discussed new implementations made in his classroom. Dr. Coe is working with new engagement theories to turn the class into a live action video game. A Facebook page has been created for the class and anyone wishing to follow could be added to the group.

XXIII. Meeting was adjourned at 4:05p.m.