MINUTES: School of Professional Studies Meeting, November 11, 2016, 9:00 A.M., TJM 326

PRESENT: Dr. Galardi, Dr. Bartels, Dr. Coe, Ms. Edris, Dr. Gardner, Mr. Gleason, Dr. Goebel-Lundholm, Mr. Griffin, Dr. Grotrian, Dr. Grotrian-Ryan, Mr. Hayes, Dr. Hutchison, Dr. Jackson, Dr. Mahan, Dr. Nevitt, Ms. Parriott, Ms. Schottel, Dr. Tiner, Ms. Weitzenkamp

GUEST: Ms. Kristin Buscher, Director of Assessment

I. Dr. Galardi asked for review of the minutes of the October 21, 2016 School of Professional Studies meeting. Dr. Jackson moved that the minutes be approved. Dr. Grotrian seconded the motion. Motion was approved.

II. Dr. Galardi asked if anyone had problems entering textbooks in Akademos for spring semester 2017.

Dr. Grotrian had worked with the publisher of the text used for Organizational Communications to change how the learning management system is integrated with the text. This change reduces the cost to $97 – saving the students money. With the Akademos markup the cost becomes $129.

III. Dr. Galardi referred the faculty members to a handout containing a syllabus of an online class of a Chadron State College instructor. The syllabus included an outline of learning activity for the three-hour course meeting the 135 hour requirement for learning activities. Dr. Galardi asked that faculty members review the example. At the December 2nd meeting applying the 135-hour learning activity requirement for three-hour courses – particularly online courses - will be discussed.

A committee has been formed to review this matter. Dr. Jackson will act as chair of the committee. Members are Dr. Bartels, Dr. Mahan, and Ms. Parriott.

IV. Dr. Tiner explained his course proposals are correcting course descriptions of Principles of Microeconomics and Principles of Macroeconomics – generally improving course descriptions but definitely removing the word “systems” and replacing it with “structures” in the description for Principles of Microeconomics – and adding economic systems to the description of Principles of Macroeconomics. Dr. Grotrian moved and Dr. Jackson seconded her motion that Dr. Tiner’s recommended changes be approved. Motion was approved.

V. Dr. Bartels asked that the course description of Abnormal Psychology (PSYC 450) be amended to make reference to DSM in lieu of DSM-IV. The DSM-IV has been replaced by DSM-V. By referencing only the DSM (Diagnostic and Statistical Manual of Mental Disorders), a book that might be out-of-date is not referenced. Dr. Tiner moved to approve Dr. Bartels’ request to change the course description as indicated. Dr. Jackson seconded the motion. Motion was approved.

VI. Faculty members reviewed the Course Proposals that changed all classes with social work prefixes from SOWK to COUN (Counseling). The College does not have a social work program. This change would affect: SOWK 300, 310, 320, 330, 390, 410, 420, 430. Ms. Schottel moved to approve the change in prefix from SOWK to COUN. Dr. Nevitt seconded the motion. Motion was approved.

VII. Dr. Galardi reminded faculty members to submit proposals to the Snyder Cultural Understanding Endowed Fund. Submissions go to Dr. Kyle Ryan November 10-30, 2016. These proposals should involve experiential learning for students.

VIII. Dr. Galardi advised faculty members to arrange the schedules (Fall 2017 and Spring 2018) of their areas of teaching to submit for his approval. He suggested that this be included in their topics for discussion in their area meetings after the close of the school meeting.

IX. Meeting was adjourned at 9:30 a.m.

X. Break-out discussions were to commence at 9:30 a.m. and continue until 11:00 a.m. Ms. Kristin Buscher, Director of Assessment, rotated through the break-out discussions consulting with the groups on the outcomes for programs for the Assessment Committee. Agendas for the break-out sessions were to include:

A. Outcomes for Programs – for Assessment Committee
B. 4-year plans and advertisement
C. Fall 2017 and Spring 2018 course schedules