Dr. Galardi called the meeting to order and welcomed participants.

Dr. Galardi welcomed Ms. Cassie Shaw, retention specialist.

Dr. Galardi asked for review of the minutes of the August 21, 2015 School of Professional Studies School meeting. A motion to approve the minutes was made by Mr. Jackson with a second by Dr. Asmussen. Motion was approved.

Summaries of reports on the capstone classes were presented and discussed for possible changes to improve success of students studying in the major areas of study in the School of Professional Studies.

- Dr. Asmussen: Global Studies-Sociology
- Dr. Grotrian-Ryan: Business
- Dr. Goebel-Lundholm: Global Studies-International Business
- Mr. Hayes: Criminal Justice
- Dr. Gardner: Psychology

Ms. Schottel presented a Program Proposal for a Minor in Alcohol and Drug Counseling. The minor would include courses: SOWK 300, 310, 320, 330, 390, 410, and 420. After discussion, a motion to approve was tabled to allow consultation with Vice President for Academic Affairs Borchers before moving forward in the approval process.

Dr. Galardi addressed assignments of faculty members (14 from the School of Professional Studies) to the teams for the writing of the Higher Learning Commission’s Assurance Argument. This report is due April 1, 2016. Five teams are working on the five criterion of that report:

- Mission
- Integrity: Ethical and Responsible Conduct
- Teaching and Learning: Quality, Resources and Support
- Teaching and Learning: Evaluation and Improvement
- Resources, Planning and Institutional Effectiveness

Dr. Tiner reported to faculty members on Athletic Department activity.

- Dr. Tiner requested that faculty members when advising athletes remember that when a class is dropped, the student may no longer have a full-time load. If that would be the case, the athlete should be advised of that issue and the possibility of taking a term two class should be considered. Forward to coaches information on classes dropped by students who are athletes.

- Clarke University (Dubuque, Iowa) and Mount Mercy University (Cedar Rapids, Iowa) will be participating in football in the Heart of American Athletic Conference in the Fall of 2018.

- Peru State College’s and William Penn University’s game on October 17, 2015 will be televised on KSMO Channel 62, on ESPN 3 and through the Media.com Cable Company. Coverage will reach into Iowa and Illinois.

Dr. Galardi advised faculty members that committees would be formed to review programs for possible deficiencies. The possibility of additional options for the Bachelor of Applied Science Degree will be considered.
IX. Family Educational Rights and Privacy Act (FERPA): Dr. Galardi cautioned new faculty to be aware of release information in student information that would limit what can be released of a student’s information.

X. Ms. Weitzenkamp alerted department members that Nebraska Educational Service Units were making virtual field trips available. Faculty members could develop one or more in their areas of expertise if interested in doing so.

XI. Dr. Galardi noted that Vice President Willis had distributed an email referencing recycling. Dr. Galardi advised that he would not be placing general-information distributions on meeting agendas in the future unless specifically asked to do so by a department member.

XII. Two reports were made available to department members:
   a. Report providing list of majors and number of athletes in each major
   b. Spring Instructional Load Report 2010-2015

XIII. Dr. Galardi asked for news from department members.
   a. Dr. Coe advised that the Bobcat Arnis Defense Club had 20 members. Four of the students are designated as student coaches.
   b. Mr. Hayes advised that there are 10 new (additional) members of the Criminal Justice Club. Thirteen individuals have signed and are paying to participate in the trip to Europe. A total of at least twenty participants is expected.
   c. Dr. Grotrian-Ryan advised that the National PBL Fall Leadership Conference is scheduled for Omaha on November 6th and 7th. Because of the proximity of the national conference, the Nebraska fall state conference will not be held this year. Early bird registration is $60/person and must be paid by October 9th.
   d. Mr. Griffin reported that the 30 tablets funded by the Student Engagement Enhancement Initiative have arrived.
   e. Ms. Schottel advised that she and Dr. Asmussen will be presenting at the criminal justice meeting in Chicago. The presentation will address student attitudes against those incarcerated. Ms. Schottel also related that the faculty volleyball effort was “not so great”.

XIV. Administrative updates:
   a. Dr. Galardi asked that faculty members send him an email requesting help if questions arise in advising a student.
   b. A webinar, Modern Classroom Strategies: How to Teach to Today’s Digital Natives will be available October 8, 2015 at 12:00 noon.
   c. A representative from the Office of Public Guardian will visit a class on campus.

XV. Meeting was adjourned.