Using OneSearch: Curriculum Builder in Blackboard

These instructions are on how to use OneSearch: Curriculum Builder to add a reading list of articles from Library databases and open access sources to your Blackboard course.

Before we start, you should know that LexisNexis, ebrary (one of our two eBook providers), and ProQuest databases are not searchable in Curriculum Builder because of agreements (or lack of) between them and EBSCO.

If you wish to use eBooks, inform your students not to download them but read them online. eBooks are similar to print books in regards that if a student checks out the eBook no one else can access it until it is returned.

Reading lists that are not accessed by you or a student in two years are automatically deleted from the system. This is a setting controlled by EBSCO so, unfortunately, the Library cannot override it.

Adding articles and eBooks to a reading list

1. Access your course in Blackboard and the "Assignments" section.

2. Select the week for the reading list.
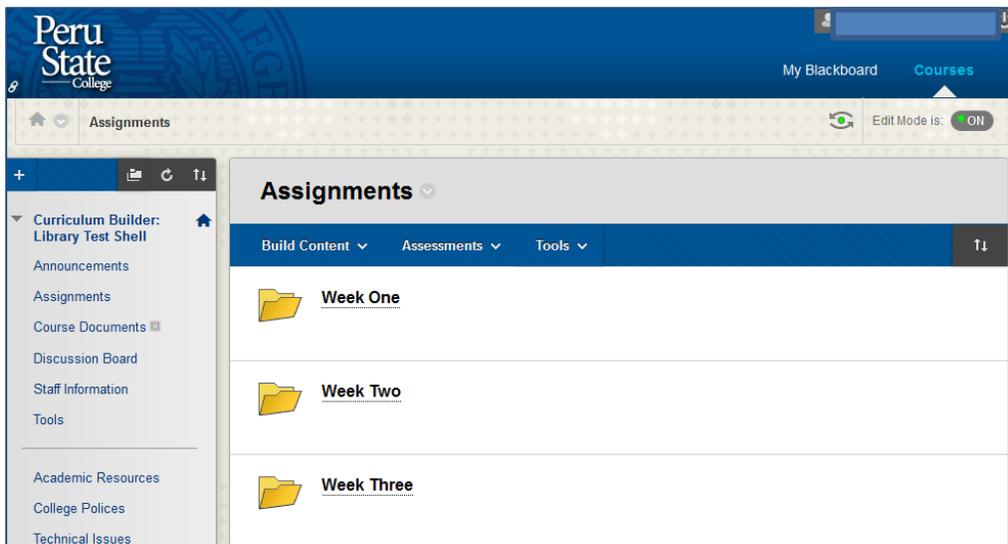
3. Click on "Build Content" > "OneSearch: Curriculum Builder"
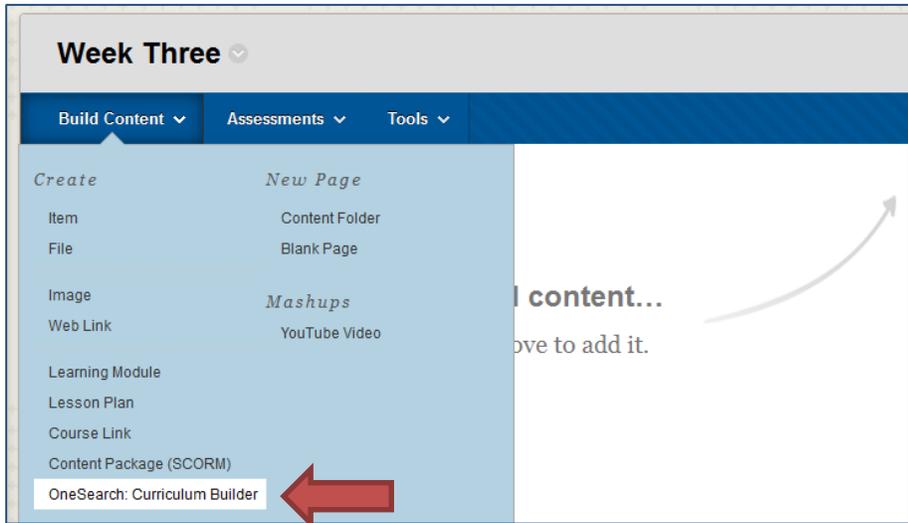
4. Give your reading list a name. There are additional options such as description that you can also provide.

5. Click on the name of your reading list to search for resources to add to the list.

> **Success: Name of your reading list created.** ⊗
>
> ## Week Three ⌄
>
> Build Content ⌄   Assessments ⌄   Tools ⌄   ⇅
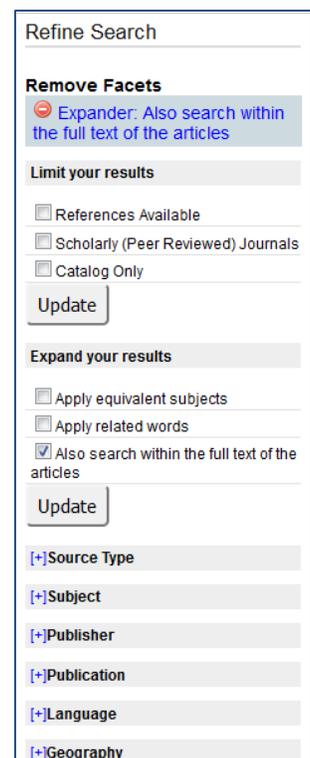>
> 🌐 **Name of your reading list**
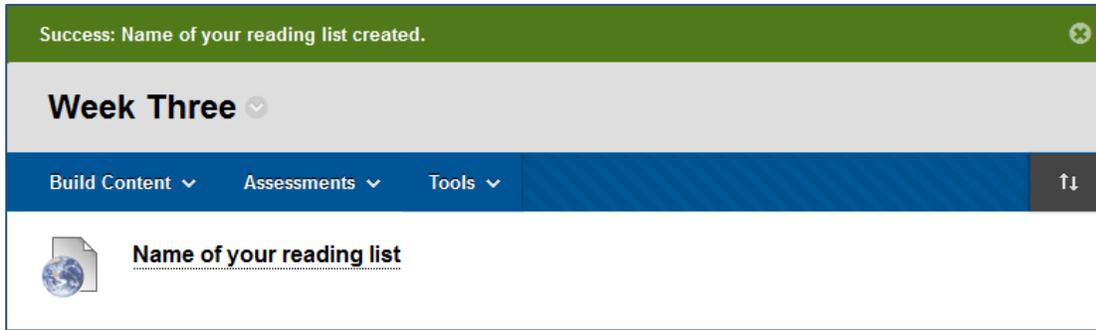
6. Type in the search box your search terms and select whether to search by keyword, author, or title. At the moment, EBSCO doesn't provide subject searches nor advance searches for Curriculum Builder.

> Peru State College | Library   **Curriculum Builder: Library Test Shell: Name of your reading list**   EBSCO
>
> Return to Course | See Current Reading List
>
> **Search for Library Resources**
>
> [_____] [Search]
>
> ⦿ Keyword ○ Author ○ Title
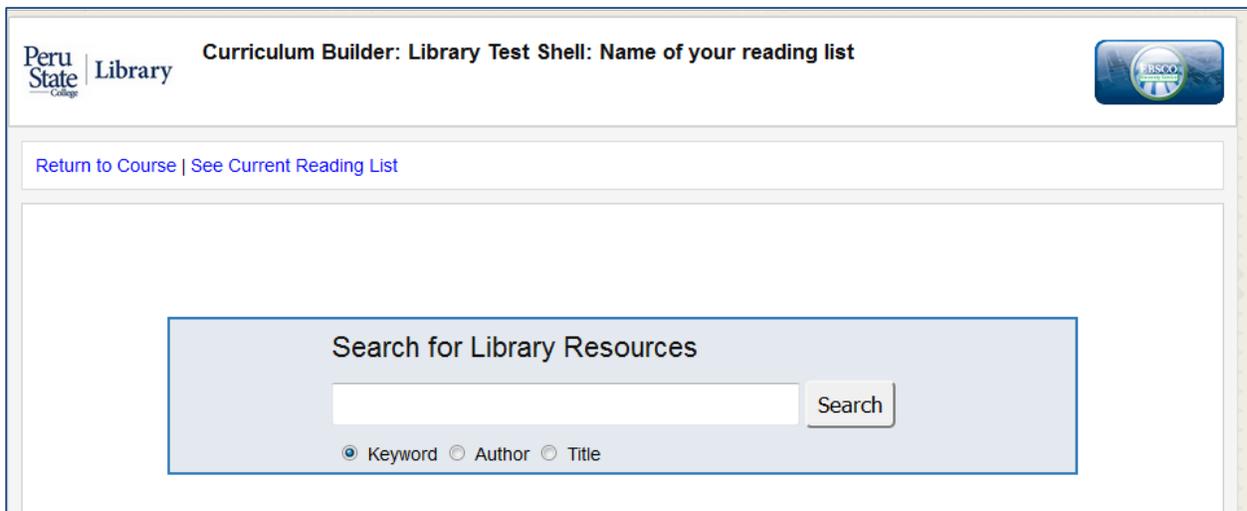
7. On the results page, you may refine your search by adding limiters and expanders.

Note: The expander to "Also search within the full text of the articles" by default is turned on.

You may not want to use the "Catalog Only" option since this will limit your results to only physical items in the Library that some of your students may not be able to access.

> **Refine Search**
>
> **Remove Facets**
> ⊖ Expander: Also search within the full text of the articles
>
> **Limit your results**
>
> ☐ References Available
> ☐ Scholarly (Peer Reviewed) Journals
> ☐ Catalog Only
> [Update]
>
> **Expand your results**
>
> ☐ Apply equivalent subjects
> ☐ Apply related words
> ☑ Also search within the full text of the articles
> [Update]
>
> [+]Source Type
>
> [+]Subject
>
> [+]Publisher
>
> [+]Publication
>
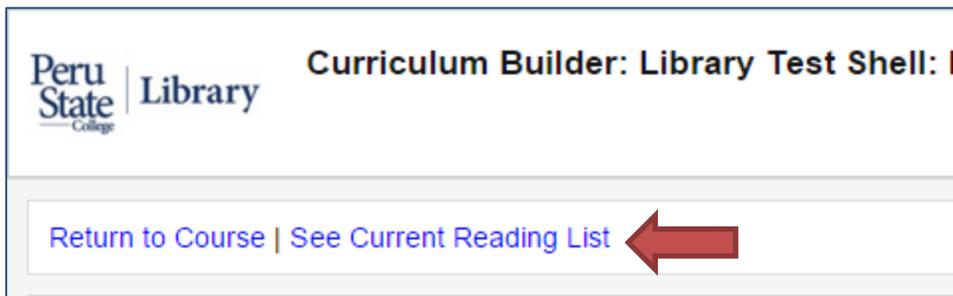> [+]Language
>
> [+]Geography

8. When you find a resource that you want your students to read, check to confirm that the full text is available especially if the link is a view record.
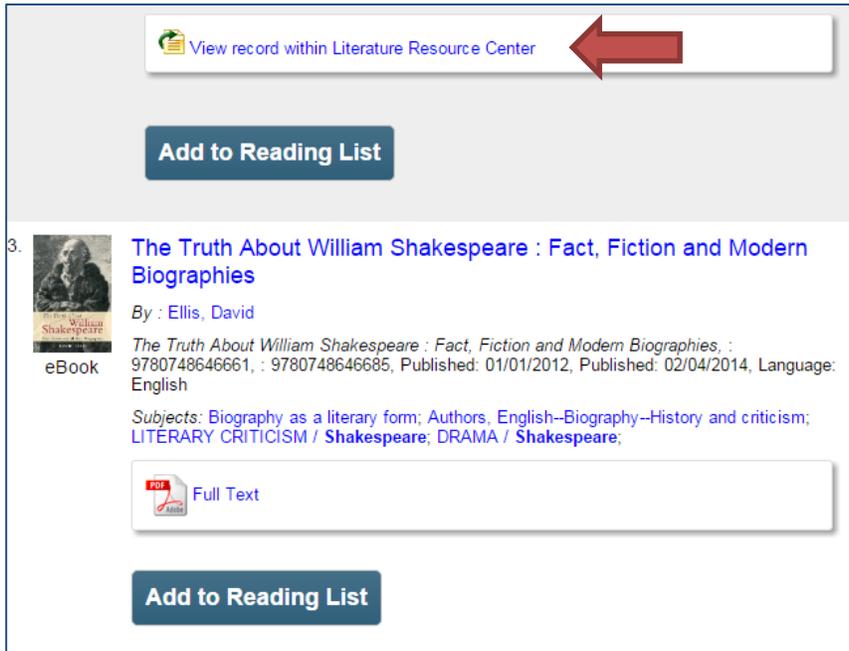

9. If the full text is available, click on the "Add to Reading List" button.
   a. You may click the button again, which is now red and reads "Remove from Reading List," to remove the resource from your list.

10. Continue to add more resources to your reading list by browsing the results or by additional searches.

11. When finished, you may click the "See Current Reading List" at the top.

12. In your reading list, you have the option to:

   a. Search for Library Resources - to add more resources to your list

   b. Import from Existing List - You may import one of your lists from another course or import a list made public by any professor. *(This will be explained further below.)*

   c. Import from EBSCO Folder (beta) - *At this time, I am uncertain how this works.*

   d. Keep your list private or make it public for others to use.

   e. You can also view a list of the students that have accessed the readings. It will list the names of your students that have looked at the readings. It won't indicate if they have read them or not.
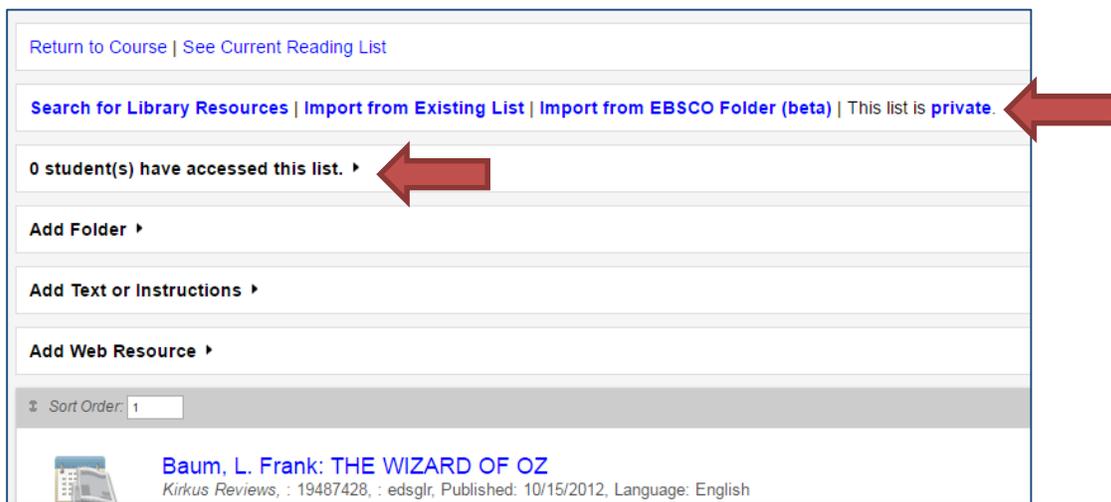
13. You can also add a folder, add instructions, add web resources, sort the order of the resources, and add individual notes to specific items.
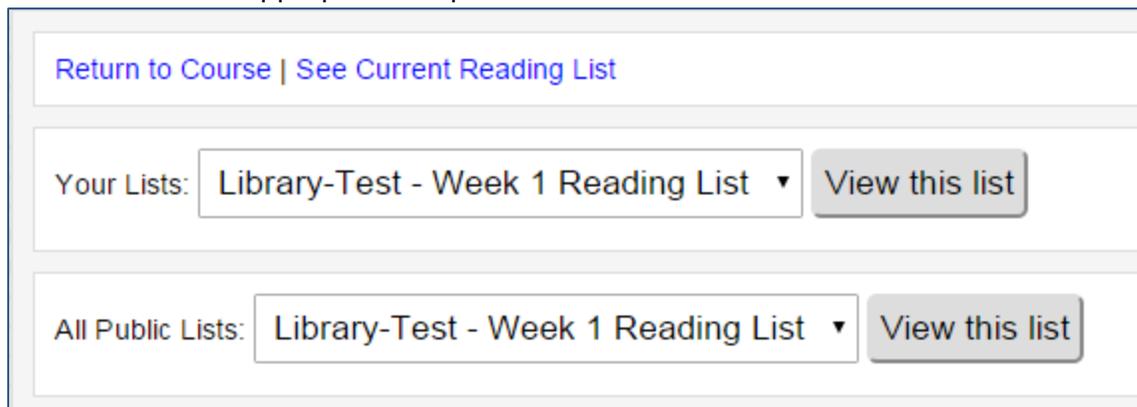
   Red delete buttons are on each item so you may remove any unwanted resources or text.
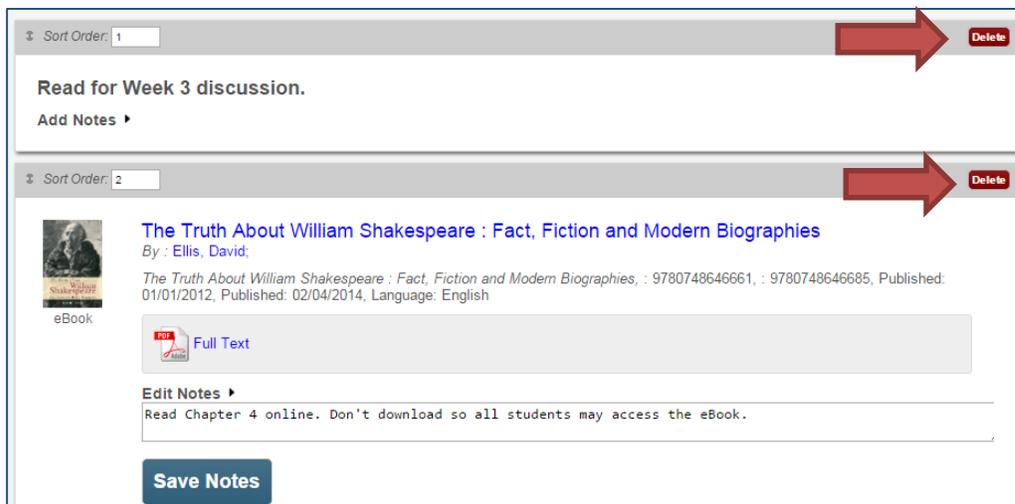
Import from Existing List

You have the option to import from your lists or from all the public lists.

1. Find the list in the appropriate drop down box. Then select the "View this list" button.
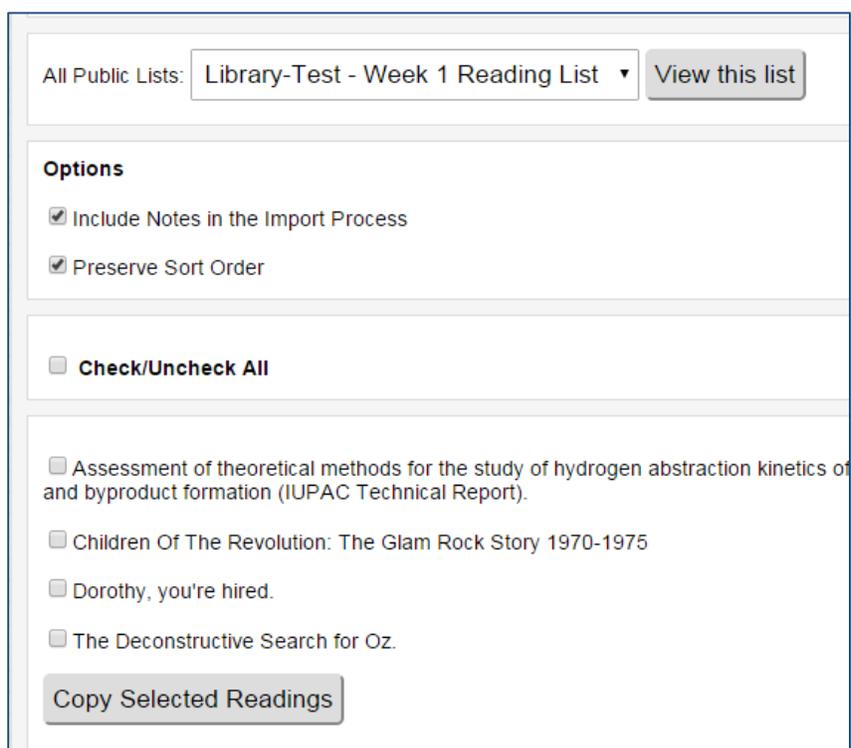
    Return to Course | See Current Reading List

    Your Lists: Library-Test - Week 1 Reading List ▾ View this list

    All Public Lists: Library-Test - Week 1 Reading List ▾ View this list

2. You then get to decide what information you want to import from the list.

    a. Include Notes in the Import Process - is checked by default

    b. Preserve Sort Order - is checked by default

    c. Check/Uncheck All - select to import all the resources or to unselect all

    d. Individually check only the resources you wish to import.

    All Public Lists: Library-Test - Week 1 Reading List ▾ View this list

    Options

    ☑ Include Notes in the Import Process

    ☑ Preserve Sort Order

    ☐ **Check/Uncheck All**

    ☐ Assessment of theoretical methods for the study of hydrogen abstraction kinetics of
    and byproduct formation (IUPAC Technical Report).

    ☐ Children Of The Revolution: The Glam Rock Story 1970-1975

    ☐ Dorothy, you're hired.

    ☐ The Deconstructive Search for Oz.

    Copy Selected Readings

3. Click "Copy Selected Readings" to import.

Student View

The reading list will appear like this for students:

Read for Week 3 discussion.

The Truth About William Shakespeare : Fact, Fiction and Modern Biographies
By : Ellis, David

The Truth About William Shakespeare : Fact, Fiction and Modern Biographies, : 9780748646661, : 9780748646685, Published: 01/01/2012, Published: 02/04/2014, Language: English

Full Text

Read Chapter 4 online. Don't download so all students may access the eBook.

Jane Austen and 'Banal Shakespeare'.
By : Taylor, Megan

Eighteenth Century Fiction, DOI: 10.3138/ecf.27.1.105, : 08406286, Published: 10/01/2014, Vol: 27, Issue: 1, Start Page: 105, Page Count: 21, Language: English

Full Text

Contact

If you have any questions about searching or using OneSearch: Curriculum Builder, please contact the Peru State College Library at 402-872-2311 or email Veronica at **vmeier@peru.edu**.