To apply for Dual Enrollment courses at Peru State College, please visit our Dual Enrollment website: www.peru.edu/dualenrollment, then click on “Application” on the left hand side of the page.

It is recommended you use the browser Firefox to complete the application. Other browsers (Internet Explorer, Chrome, Safari) may not display all pages correctly.

1. Please make sure you are in the Dual Enrollment Application.

2. If you have applied to or attended Peru, Chadron, or Wayne State College; or any Nebraska University institution (UNL, UNO, UNMC, or UNK) you will need to use your NUID and current password to begin the Peru State Application. If you do not remember your ID or password, click on Forgot Your Password or NUID.

3. If you do not have an NUID, please use the ‘Create your NUID’ option below.
New Students - Creating your NUID

All questions with an asterisk are required information. You will not be allowed to move on to the next screen until all required fields are complete.

Please be sure to fill in all of the information completely and accurately. When all information is complete, click next.
**Please note:** The password you select must have a minimum of 8 characters and must contain the following: at least one lower case letter, one upper case letter, one number, and a special character ([@#$%^&*()]). It cannot contain your first name, last name, email address, NUID or the keywords 'first name', 'last name', 'full name', 'account id', or 'email'.

**Be sure to write down the password you created.**

Also, you must answer at least 4 of the 6 authentication questions and the answers must be at least 4 characters long in order to proceed.
You have now created your NUID.

Please be sure to write down your NUID and the password you created.

You are not finished with the application process. Please click on ‘Back to Application’ to finish your Dual Enrollment application process.
Once you have created your NUID and hit the ‘Back to Application’ button, you will be brought back to this screen. Now use your NUID and the password you just created to login and complete your Dual Enrollment application.

Click on 'PSC Dual Enrollment Application.'
Please thoroughly check all information to ensure everything is accurate. Make any necessary changes then click ‘Next’.
Fill in your address and contact information and click ‘Next’.
Provide citizenship status and social security number.
Ethnicity information

There are certain governmental recordkeeping and reporting requirements for the administration of civil rights laws and regulations. In order to comply with these laws, students are invited to voluntarily self-identify their race or ethnicity.

The information obtained will be kept confidential and may only be used in accordance with the provisions of applicable laws, executive orders, and regulations. When reported, data will be aggregated and will not identify any specific individual.

1) Are you Hispanic or Latino?
   - Yes, I am Hispanic or Latino
   - No, I am not Hispanic or Latino

2) What is your race? Select one or more.
   - American Indian or Alaska Native
   - Asian
   - Black or African American
   - Native Hawaiian or Other Pacific Islander
   - White
**Residency information**

A student who resides outside the state of Nebraska, but attends a high school located in Nebraska will be considered a resident for the purposes of this Dual Enrollment Application.

If you do not reside in the state of Nebraska, please enter the date you began attending high school in Nebraska.
Select the term you are applying for and click ‘next’.

The Academic Program and Academic Plan will be automatically populated for you.
Education History/ High School Information

Choose the correct option then click on the link to find your high school information.
Enter your high school information to search for your high school. Use the drop down arrow to choose the state of Nebraska, then enter the city where your high school is located. Click ‘Search’.

If more than one school appears in the results, choose the correct school where you attend.
Enter your high school attendance dates.

**From date:** The approximate date you began your freshman year at your high school or if you are a transfer student this would be the date you transferred to your high school.

**To date:** Your anticipated graduation date.
High School Counselor Information

1. First, click the add button.

2. Then enter your guidance counselor’s information. 
   *It is very important to make sure you enter the correct email address for your counselor or they will not be able to approve your application.*

3. **IMPORTANT:** Click ‘Email high school counselor’ button before clicking next.
1. Choose your counselor’s name.
2. Click ‘Next’.
Answer the following questions.

It is important to select ‘yes’ to give permission for Peru State College to share your academic information regarding your enrollment since these courses are for Dual Enrollment.
Application Confirmation

Check the box to certify that the information you provided is true and complete to the best of your ability.

Click ‘Submit’

Now you will need to have your parent/guardian complete and submit the ‘Parent Authorization Form’. This form can be found online at [www.peru.edu/dualenrollment](http://www.peru.edu/dualenrollment).

Once your Parent Authorization Form is submitted, you have completed your application.
**Student Costs & Payment**

All students participating in the Traditional or Online Dual Enrollment program will pay a flat tuition rate of $60 per credit hour.

**First time students will be required to pay a one-time matriculation fee of $15.** Please note, students applying for the ACE Scholarship will still be required to pay the $15 matriculation fee. The ACE Scholarship does not cover this cost.

**All Dual Enrollment tuition fees must be paid in full by the following deadlines:**
- Spring courses – April 1st
- Fall courses – November 1st

If a student applies for and is denied the ACE Scholarship, it is the student’s responsibility to pay all tuition fees to Peru State College by the above stated deadlines.

**Available payment options:**
1. Log into MyPSC to make an online payment by debit/credit card or electronic check. *Please keep in mind that students will not show a balance due in their MyPSC account until we have received the course enrollment information from the high school guidance counselor and they are enrolled in the course(s).*

2. Mail check and/or money order payment to:
   Peru State College, Business Office, PO Box 10, Peru, NE 68421.

**Billing statements online:**
1. Log into MyPSC and click on the invoices link

**Account activity detail online:**
1. Log into MyPSC and navigate to the Account Activity link
2. Select the appropriate term and click the Print button

If you have questions regarding charges or payments, please contact the Business Office at 402-872-2211 or businessoffice@peru.edu.

**Thank you for participating in the Dual Enrollment program at Peru State College!**