

PERU STATE  
COLLEGE

1867



2017

150

# myPSC Student Dashboard Tutorial

# myPSC Student Dashboard Home

PERU STATE COLLEGE

myPSC Login

NUID  
43775507

Password

Enable Accessibility Mode

Log In

[Forgot Password](#)

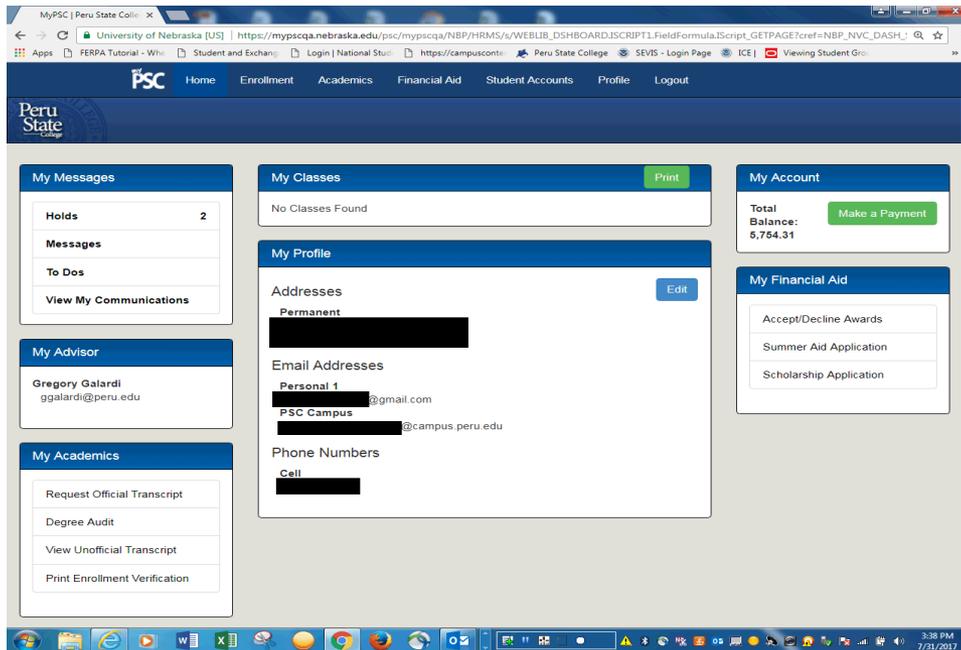
⚡ For security reasons please log out and exit your web browser when you are finished accessing services that require authentication.

**Never share your NUID and password with anyone else!**

The screenshot shows a web browser window with the URL <https://myspcqa.nebraska.edu/psp/mypscqa/NBP/HRMS/?cmd=login&languageCd=ENGR>. The page features the PERU STATE COLLEGE logo at the top. Below the logo is the "myPSC Login" section, which includes a "NUID" field containing the value "43775507", a "Password" field, and an "Enable Accessibility Mode" checkbox. A "Log In" button is positioned below the password field, and a "Forgot Password" link is located below the "Log In" button. At the bottom of the form, a security warning states: "For security reasons please log out and exit your web browser when you are finished accessing services that require authentication!" The Windows taskbar at the bottom of the screen shows the time as 3:36 PM on 7/31/2017.

Step 1

Enter your **NUID** and **Password**.



## Step 2

### Welcome to myPSC

When students log in, they can quickly view:

- \*Academic Information
- \*Advisor Information
- \*Balance Information
- \*Class Schedule
- \*Degree Audit
- \*Financial Aid Notices
- \*Profile Information
- \*Request an Official Transcript
- \*View their Message Center

Peru State  
PSC Home Enrollment Academics Financial Aid Student Accounts Profile Logout

Peru State

**My Messages**

- Holds 2
- Messages
- To Dos
- View My Communications

**My Classes** Print

No Classes Found

**My Profile** Edit

Addresses  
Permanent  
[Redacted]

Email Addresses  
Personal 1  
[Redacted]  
PSC Campus  
[Redacted]

Phone Numbers  
Cell  
[Redacted]

**My Account**

Total Balance: 5,764.31 Make a Payment

**My Financial Aid**

- Accept/Decline Awards
- Summer Aid Application
- Scholarship Application

Peru State

...nebraska.edu/.../WEBLIB\_DSHBOARD.JSCRIPT1.FieldFormula.IScript\_GETPAG...

### Step 3

**Message Center:** See Holds, Messages, Notifications, and To Dos. The items in the **Message Center** change from page to page.

The screenshot shows the myPSC Student Dashboard Home interface. The top navigation bar includes links for Home, Enrollment, Academics, Financial Aid, Student Accounts, Profile, and Logout. A central widget titled "My Classes" displays "No Classes Found" and has a red-bordered "Print" button. Other widgets include "My Messages" (with 2 holds), "My Profile" (with an "Edit" button), "My Account" (showing a total balance of 5,764.31 and a "Make a Payment" button), and "My Financial Aid" (with options for awards, summer aid, and scholarships). A "My Academics" widget is also present on the left side.

## Step 4

Click the **Print** object to print a schedule of classes for the current semester.

The screenshot shows the myPSC Student Dashboard Home interface. A print dialog box is open over the 'My Classes' section. The print dialog has a red 'Print' button highlighted. The 'My Classes' section displays a table of course information for the Fall 2017 semester.

Course	Title	Day/Time	Location	Credits	Instructor
BUS373000A	Organizational Behavior	MW12:30PM01:45PM	P-TJM326	3	Sheri Grotrian-Ryan
COUN320000A	Assessment, Evaluation, and Ca	MW11:00AM12:15PM	P-TJM302	3	Sheri Grotrian-Ryan
COUN330000A	Diversity Issues in Counseling	T06:30PM09:15PM	P-TJM304	3	DarrinCoe
Total Credits: 9					
Enrolled - Fall 2017					
Regular Academic Session Aug 21-Dec 15					
Eight Week - Second Oct 23-Dec 15					
ESCI240049Y	Introduction to Meteorology an	TBATHATBA	TBA	4	EvanKuchera

Step 5

Click the **Print** object.

**My Messages**

Holds: 2

Messages

To Dos

View My Communications

**My Advisor**

Gregory Galardi  
ggalardi@peru.edu

**My Academics**

Request Official Transcript

Degree Audit

View Unofficial Transcript

Print Enrollment Verification

**My Classes** Print

Enrolled - Fall 2017 Help

Regular Academic Session Aug 21 - Dec 15

Course	Day/Time	Location	Credits
BUS - 373 - 000A	MW 12:30PM	P-TJM326	3
COUN - 320 - 000A	MW 11:00AM	P-TJM302	3
COUN - 330 - 000A	T 06:30PM	P-TJM304	3
<b>Eight Week - Second Oct 23 - Dec 15</b>			
ESCI - 240 - 049Y	TBA TBA	TBA	4
			<b>Total Credits 13</b>

**My Account**

Total Balance: 5,784.31 Make a Payment

**My Financial Aid**

Accept/Decline Awards

Summer Aid Application

Scholarship Application

**My Profile** Edit

Addresses

Permanent

[Redacted]

Email Addresses

Personal 1

[Redacted]

PSC Campus

[Redacted]

Phone Numbers

Cell

[Redacted]

Waiting for mypscqa.nebraska.edu...

## Step 6

Click **Enrollment** to view:

- \*Enrolled Classes
- \*Dropped Classes
- \*Student Groups
- \*Shopping Cart (enroll for classes)

Step 7

Click the **Term** you want to view.

The screenshot shows the myPSC Student Dashboard Home page. The navigation bar at the top includes links for Home, Enrollment, Academics, Financial Aid, Student Accounts, Profile, and Logout. The main content area is divided into several sections:

- My Messages:** Shows 1 Hold, Messages, To Dos, and Communications.
- Student Groups:** Lists Student Groups with columns for Student Group and Description. One entry is MBKB (Mens Basketball).
- Student Records Office:** Provides contact information for Phone, Email, and Mailing Address.
- Terms:** A section with a red box highlighting two options: Summer 2017 and Fall 2017.
- Shopping Cart:** Includes a Checkout and Enroll button and a search bar for Class Nbr. and Subject Catalog Nbr.
- Enrolled Classes:** Shows no enrolled classes for this term.
- Dropped Classes:** Shows no dropped classes.

At the bottom left, there is a small text string: "Waiting for mypscqa.nebraska.edu..."

**My Messages**

Holds: 1

Messages

To Dos

Communications

**FERPA**

No active FERPA restrictions. If you would like to change your restriction go to the Academics tab then Manage My Account.

**Manage My Account**

Request Official Transcript

Parent | Guest Access

FERPA Restrictions

User Preferences

**View My Academics**

Print Enrollment Verification

**Program of Study**

Career	Plan	Minor	Degree	Program	Term
Undergraduate	Psychology	Drug and Alcohol Counseling	Bachelor of Science	Professional Studies	Fall 2016

**Transfer Credit**

Org ID	Org Name	Degree	Degree Name	Earned Date	Source	Status	From	To
00051503	Pepperdine Univ	M	Master's Degree	06/01/2016	Self-Reported Information	Complete	08/19/2013	06/29/2015
00052801	Southwest Baptist Univ	M	Master's Degree	06/01/2016	Self-Reported Information	Complete	01/05/2015	05/20/2016

**My Grades**

Fall 2017

Career: Undergraduate HELP

Cumulative GPA: 3.909

Course	Catalog Number	Title	Course Grade	Credits
BUS	373	Organizational Behavior	TBA	3
COUN	320	Assessment, Evaluation, and Ca	TBA	3
COUN	330	Diversity Issues in Counseling	TBA	3
ESCI	240	Introduction to Meteorology an	TBA	4

Current GPA: TBA Academic Standing: Total Credits: 13

## Step 8

Click **Academics** to view:

- \*Advisor Information
- \*FERPA Restrictions
- \*Previous Term(s) Grades
- \*Print Enrollment Verification
- \*Program of Study
- \*Request Parent/Guest Access
- \*Transfer Credit

**My Messages**

Holds

Messages

To Dos

View My Communications

**My Financial Aid**

Accept/Decline Awards

Summer Aid Application

Scholarship Application

**FA Eligibility Status**

**Peru State Satisfactory Academic Progress Policy**

The Financial Aid Office will calculate your Satisfactory Academic Progress to determine your eligibility for receiving Financial Aid each term you apply for aid. For more information on the Satisfactory Academic Progress Policy for Financial Aid Recipients go [here](#).

**Your SAP Status**

**Years**

Academic Year 2016-2017 -

**Offered**

Award	Fall	Spring	Total
No awards in this category	0.00	0.00	0.00
Subtotal	0.00	0.00	0.00

**Accepted**

Status	Fall	Spring	Total
Accepted			
Disbursed			
Accepted			
Disbursed			
Accepted			
Disbursed			
Accepted			
Disbursed			
Accepted			
Disbursed			
Accepted			
Disbursed			
Accepted			

Step 9

Select **Financial Aid** to:

- \*Accept/Decline Awards
- \*Scholarships
- \*View Awards
- \*View SAP Status

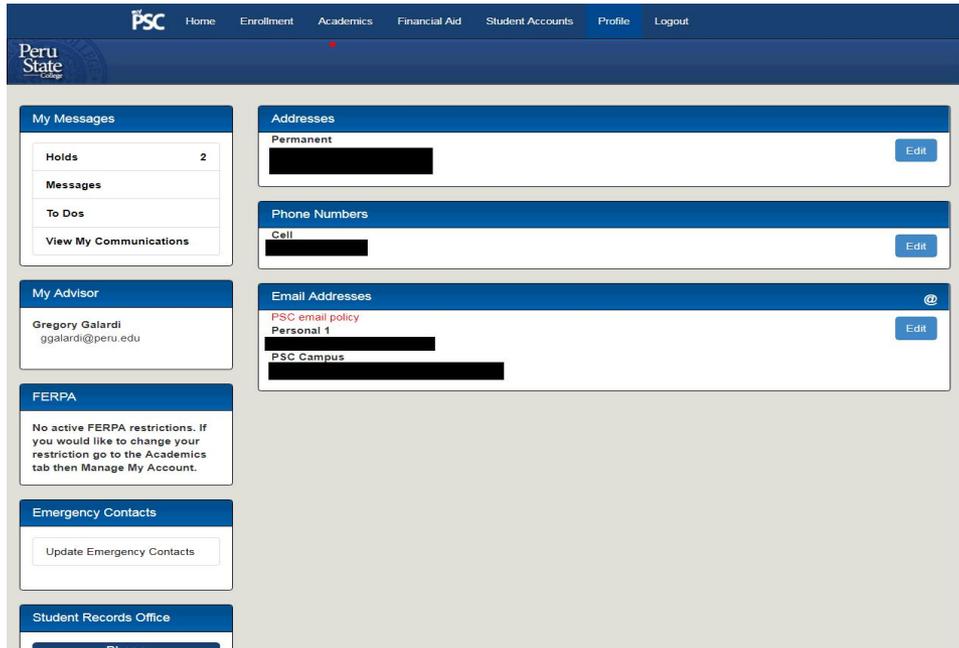
The screenshot shows the myPSC Student Dashboard Home interface. At the top, there is a navigation bar with the Peru State College logo and links for Home, Enrollment, Academics, Financial Aid, Student Accounts, Profile, and Logout. The main content area is divided into several sections:

- My Messages:** A section with a blue header containing a table with columns for 'Holds' (1), 'Messages', 'To Dos', and 'Communications' (2).
- Manage My Account:** A section with a blue header containing links for 'My Bank Info', 'Pay Degree Fee', 'Pay Room Reservation Fee', and 'Payment Plan - Enroll/Pay'.
- Business Office:** A section with a blue header containing contact information for 'Phone' (402) 872 - 2211, (402) 872 - 2416 (fax), 'Email' (businessoffice@peru.edu), and 'Mailing Address' (Peru State College Business Office).
- I Owe:** A section with a blue header showing a 'Total Balance: 5,754.31' and a green 'Make a Payment' button. Below it, there is an 'Invoices:' section with a link for 'PERU STATE 1000216285'.
- Balance at Other Institutions:** A section with a blue header stating 'You do not have a balance due at other Nebraska State Colleges.'
- Account Activity:** A section with a blue header and a green 'Print' button. It includes a note: '\*Note: Click on a line to see more details of the transaction.' Below this is a 'Term--' dropdown menu and a light blue box stating 'No Activity Found'.
- View My Account:** A section with a blue header containing links for 'My Bills' and 'Tax Information (1098T)'. Below it, there is a 'Links' section with links for 'Billing and Payment Info', 'Book Voucher', and 'Payment Plan Info'.

## Step 10

Select **Student Accounts** to:

- \*Make a Payment
- \*Manage Banking Information
- \*Payment Plan Information
- \*View Account Activity
- \*View Account Balance
- \*View Bills
- \*View Tax Information (1098T)



## Step 11

Select **Profile** to:

- \*Edit Address, Email Address, Phone Numbers
- \*Update Emergency Contacts
- \*View FERPA Restrictions

**My Messages**

Holds: 1

Messages

To Dos

Communications

**Program of Study**

Career	Plan	Minor	Degree	Program	Term
Undergraduate	Psychology	Drug and Alcohol Counseling	Bachelor of Science	Professional Studies	Fall 2016

**Transfer Credit**

Org ID	Org Name	Degree	Degree Name	Earned Date	Source	Status	From	To
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00052801	Southwest Baptist Univ	M	Master's Degree	06/01/2016	Self-Reported Information	Complete	01/05/2015	05/20/2016

**My Grades**

Fall 2017 HELP

Career: Undergraduate Cumulative GPA: 3.909

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Current GPA: TBA Academic Standing: Total Credits: 13

<https://mypscqa.nebraska.edu/ppp/mypscqa/NBP/HRMS/?cmd=log-out>

## Step 12

Select **Logout** to end your session.  
**Important Note: Always log out of your myPSC when you are done.**

Step 13

**End of Procedure.**

