

**Peru State College  
CJUS 110 SURVEY OF CRIMINAL JUSTICE  
Syllabus – Spring – 2010**

<b>Instructor:</b>	Dr. Greg Galardi
<b>Office Hours:</b>	Monday & Wednesday 8-10:30, 12:30-1:45 Tuesday and Thursday 8-9:15, 2-3:15
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<b>Email Address:</b>	ggalardi@peru.edu
<b>Course Meets:</b>	Tuesday and Thursday, 12:30-1:45, TJM 302
<b>Required Textbook:</b>	Essentials of Criminal Justice (6 <sup>th</sup> ed.). Siegel, L. J. Cengage. ISBN:0495553247
<b>Required Software:</b>	None

**Course Description & Objectives**

This course introduces students to general criminal justice concepts and knowledge about the relationships of crime and criminal behavior. Discussion includes the purpose, role, and interrelationships of the police, other law enforcement officials, the courts and judiciary, corrections, probation and parole, and the juvenile justice system.

Prerequisites: None

Upon completion of this course students should be able to:

1. Discuss the US criminal justice system; courts, corrections, police, juvenile justice, and community-based organizations.
2. Understand the foundation of general criminological theories.
3. Provide a historical perspective about criminal justice principles and processes and contemporary applications.
4. Understand a variety of criminal justice settings; prisons, jails, mental health, private, juvenile, community-based, etc.
5. Evaluate punishment and issues encompassing various levels of sanctioning.
6. Understand issues surrounding the effect of homeland security on the criminal justice system.
7. Utilize criminal justice resources and information located on the internet.

At the beginning of the course, we will discuss how these objectives fit into the College's and School's mission and goals.

**Expectations & Instructional Approach**

Classes will include lectures, multimedia presentations, review of contemporary topics through class discussion, and active learning exercises to allow students greater exploration of topics associated with the criminal justice system. Students shall be

required to read the course text, review power point presentations, multimedia presentations, handouts in electronic format, and other educational materials as deemed necessary. Students will be required to utilize the Blackboard Course Instruction system to complete some of the academic assignments. Students can expect to participate in group work and in class exercises to enhance their understanding of the criminal justice system.

### **Assessment and Grading Categories**

Students are expected to gain passing scores in each of the following assessment and grading categories.

#### Class Attendance and Participation:

Attendance and participation are vital to the learning experience. Consequently, students are expected to arrive at each class having read the material and be ready to participate in the day's discussions and exercises. Please be in class on time. All coursework must be completed; failure to do results in failing the course. *Any student who misses more than 4 classes shall fail the course.* In order to foster a climate conducive to learning, please join me in treating your classmates with respect. I encourage students to ask questions, seek my help when they need it, and help their classmates understand the material.

#### Writing Critiques:

100 Points

Students will be assigned writing critiques over peer reviewed journal articles, current professional publications and media presentations pertinent to the criminal justice system. Students are expected to complete the assignments in a timely manner. Only by prearranged, mutual agreement between the student and instructor shall assessments be taken at a different time than scheduled. There shall be no exceptions to this policy.

#### Quizzes:

280 Points

There will be weekly quizzes over the information presented in the course. Students are expected to take the quizzes when they are available. Only by prearranged, mutual agreement between the student and instructor shall quizzes be taken at a different time than scheduled. There shall be no exceptions to this policy.

#### Project/Paper:

120 Points

Each student shall submit a reflection paper over a topic associated with the criminal justice system. The written portion of the paper shall be 5 pages long, and a sixth page shall be a references page. All papers shall be written in APA format. The paper shall use 12 point font, double spacing, and include at least four references other than the course text. The PowerPoint presentation consists of no more than 7 slides and should summarize the key elements of the paper. There shall be no exceptions to this policy.

#### Mid Term and Final Exam:

200 Points

There is a mid- term examination and a final cumulative exam each worth 100 points over materials presented in the course. Students are expected to take the assessments when they are available. Only by prearranged, mutual agreement between the student

and instructor shall assessments be taken at a different time than scheduled. There shall be no exceptions to this policy.

Late Assignment Policy: Late coursework is generally unacceptable in this course. All work shall be submitted by the assigned times and dates.

### Grading Scale

**Grading:** Your final grade is based upon the accumulated scores of the quizzes, writing assignments, project/paper and the final exam.

	<b>Grade</b>		<b>Total Possible Points</b>		<b>Percent</b>
			<b>700</b>	<b>points</b>	<b>%</b>
To receive an	<b>A</b>	Students must earn	<b>630</b>	points	90-100
To receive a	<b>B+</b>	Students must earn	<b>595</b>	points	85-89
To receive a	<b>B</b>	Students must earn	<b>560</b>	points	80-84
To receive a	<b>C+</b>	Students must earn	<b>525</b>	points	75-79
To receive a	<b>C</b>	Students must earn	<b>490</b>	points	70-74
To receive a	<b>D+</b>	Students must earn	<b>455</b>	points	65-69
To receive a	<b>D</b>	Students must earn	<b>420</b>	points	60-64
To receive an	<b>F</b>	Students must earn	<b>419</b>	points	<60

### College's Incomplete Coursework Policy

To designate a student's work in a course as incomplete at the end of a term, the instructor records the incomplete grade (I). Students may receive this grade only when serious illness, hardship, death in the immediate family, or military service during the semester in which they are registered prevents them from completing course requirements. In addition, to receive an incomplete, a student must have completed substantially all of the course's major requirements.

Unless extenuating circumstances dictate otherwise, students must initiate requests for an incomplete by filling out an Incomplete Grade Completion Contract, which requires the signature of the student, instructor, and Dean. The Incomplete Grade Completion contract cites the reason(s) for the incomplete and details the specific obligations the student must meet to change the incomplete to a letter grade. The date by which the student agrees to complete required work must appear in the contract. The Dean, the instructor, and the student receive signed copies of the Incomplete Grade Completion Contract.

Even if the student does not attend Peru State College, all incomplete course work must be finished by the end of the subsequent semester. Unless the appropriate Dean approves an extension and if the student does not fulfill contract obligations in the allotted time, the incomplete grade automatically becomes an F.

## College's Academic Integrity Policy

The College expects all students to conduct themselves in a manner that supports an honest assessment of student learning outcomes and the assignment of grades that appropriately reflect student performance. It is ultimately the student's responsibility to understand and comply with instructions regarding the completion of assignments, exams, and other academic activities. At a minimum, students should assume that at each assessment opportunity they are expected to do their own original academic work and/or clearly acknowledge in an appropriate fashion the intellectual work of others, when such contributions are allowed. Students helping others to circumvent honest assessments of learning outcomes, or who fail to report instances of academic dishonesty, are also subject to the sanctions defined in this policy.

Instances of academic dishonesty may be discovered in a variety of ways. Faculty members who assign written work ordinarily check citations for accuracy, run data base and online checks, and/or may simply recognize familiar passages that are not cited. They may observe students in the act of cheating or may become aware of instances of cheating from the statements of others. All persons who observe or otherwise know about instances of cheating are expected to report such instances to the proper instructor or Dean.

In order to promote academic integrity, the College subscribes to an electronic service to review papers for the appropriate citations and originality. Key elements of submitted papers are stored electronically in a limited access database and thus become a permanent part of the material to which future submissions are compared. Submission of an application and continued enrollment signifies your permission for this use of your written work.

NSCS Board of Trustees Policy 4220 states that each College “. . . will establish a distance learning assessment policy that will include, at a minimum, a substantial culminating experience that is proctored.” Peru State College's policy is that each course that is offered entirely online will feature a proctored final exam that substantially measures the extent the course's stated learning objectives are achieved. Online course syllabi will clearly state that, regardless of grades earned previously, the proctored final exam must be passed in order to receive credit for the course. Courses which feature graded site-based activities (e.g., teaching demonstrations) and/or video-taped presentations that occur near the end of the term, and that are designed to substantially assess the achievement of learning objectives, can be considered in compliance with this policy. Project-based capstone and graduate courses utilizing real-time discussions held by web-cam, phone or in person with the faculty member as part of the assessment process can also be considered in compliance with this policy.

Should an occurrence of academic misconduct occur, the faculty member may assign a failing grade for the assignment or a failing grade for the course. Each incident of academic misconduct should be reported to the Dean and the Vice President for Academic Affairs (VPAA). The VPAA may suspend students for two semesters found to be responsible for multiple instances of academic dishonesty. The reason for the suspension will be noted on the student's transcript.

A faculty member need present only basic evidence of academic dishonesty. There is no requirement for proof of intent. Students are responsible for understanding these tenets of academic honesty and integrity. Students may appeal penalties for academic dishonesty using the process established for grades appeals.

### **Title IX Compliance Notice**

Peru State College is an equal opportunity institution. PSC does not discriminate against any student, employee or applicant on the basis of race, color, national origin, sex, disability, religion, or age in employment and education opportunities, including but not limited to admission decisions. The College has designated an individual to coordinate the College's nondiscrimination efforts to comply with regulations implementing Title VI, VII, IX, and Section 504. Inquiries regarding non-discrimination policies and practices may be directed to Eulanda Cade, Director of Human Resources, Title VI, VII, IX Compliance Coordinator, Peru State College, PO Box 10, Peru, NE 68421-0010, (402) 872-2230.

Students requesting reasonable accommodation and tutoring services should contact the Center for Achievement and Transition Services (CATS).

### **Tentative Course Schedule**

<u>Week of</u>	<u>Topics</u>	<u>Item Due by Thursday of Week</u>
January 11 - 15	Chapter 1 Crime and Criminal Justice	Quiz 1
January 18 - 22	Chapter 2 The Nature of Crime and Victimization	Quiz 2
January 25 - 29	Chapter 3 Criminal Law: Substance and Procedure	Quiz 3 W/Crit.1 Due
February 1- 5	Chapter 4 Criminal Justice in the New Millennium	Quiz 4
February 8 -12	Chapter 5 Police in Society	Quiz 5
February 15-19	Chapter 6 The Police: Role and Function	Quiz 6
February 22- 26	Chapter 7 Issues in Policing	Quiz 7 W/ Crit. 2 Due
March 1-5	Chapter 8 Courts, Prosecution and Defense	Quiz 8 Mid –Term Exam

March	8 -12	Spring Break – Mid term	
March	15-19	Chapter 9 Pretrial Procedures	Quiz 9
March	22- 26	Chapter 10 The Criminal Trial	Quiz 10 W/Crit.3 Due
March 29- April 2		Chapter 11 Punishment and Sentencing	Quiz 11
April	5- 9	Chapter 12 Community Sentences	Quiz 12
April	12-16	Chapter 13 Corrections	Quiz 13 W/Crit. 4 Due
April	19- 23	Chapter 14 Prison Life	Quiz 14 Paper & P.Point Due
April	25- 30	Chapter 15 The Juvenile Justice System	Quiz 15
May	3- 7	Final Exam Tuesday, May 4, 2010 1030-1230	Final Exam