



Peru State College
CJUS 110 SURVEY OF CRIMINAL JUSTICE
Syllabus – Fall – 2010

Instructor: Dr. Doug Devaney
Office Hours: Email anytime, or email to schedule a phone conversation.
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Course Meets: Online

Required Textbook: Siegel, L. J. (2011). *Essentials of Criminal Justice* (7th Ed.). Belmont, CA: Wadsworth, Cengage Learning

Required Software: Computer and internet access, email, and Microsoft Word are needed.

Course Description & Objectives: This course introduces students to general criminal justice concepts and knowledge about the relationships of crime and criminal behavior. The purpose, role, and interrelationships of the police, other law enforcement officials, the courts and judiciary, corrections, probation and parole, and juvenile justice system is discussed.

Prerequisites: None

Upon completion of this course you should be able to:

1. Describe the various parts of the U.S. criminal justice system; courts, corrections, police, juvenile justice, and community-based organizations.
2. Describe the history and development of the criminal justice system and the development of basic principles and processes applied in the system.
3. Describe the general functions and responsibilities of the various parts of the criminal justice system.
4. Understand the foundational principles of general criminological theories.
5. Understand the different levels of the criminal justice system and jurisdictional boundaries.
6. Understand how to find information and resources about the criminal justice system on the internet.
7. Understand and discuss basic concepts of Constitutional rights and issues of punishment and public protection.

At the beginning of the course, we will discuss how these objectives fit into the College's and School's mission and goals.

Expectations & Instructional Approach

Classes will include power point presentations and other media presentations at the discretion of the instructor. Lecture notes and other sources of data are provided as supplemental aids, and students are expected to read the required text(s) and provided materials prior to taking quizzes on the material. Discussion board participation is required on a regular basis, with one "main" post on the topic (or each topic presented that week in the assignment section) due by Friday at midnight and two, substantive, responses to others required submitted by midnight of Sunday at the end of each week.

Attendance and participation are vital to the learning experience. Consequently, I expect you to participate each week in a timely manner, prepared when you post to the discussion board, having read the material. Please be in class each week and check emails and announcements for changes, reminders, or added directions. In order to foster a climate conducive to learning, please join me in treating your classmates with respect. I encourage students to ask questions, seek my help when they need it, and help their classmates understand the material. Be respectful of your fellow students in discussions and avoid any "mean spirited" or "offensive" commentary. It is appropriate to provide constructive criticism to fellow students in the discussion forum, but courtesy and professional decorum are expected.

Assessment and Grading

Class Attendance and Participation: This is an online course allowing much flexibility for planning and preparation. Regular participation is expected based on the required assignments. Students are encouraged to begin working on reading and assignments early each week and avoid last minute posting on the discussion board. Participation is necessary to fulfill the requirements of this course. Avoid submitting work ahead of the week the assignment is due, unless you have made an arrangement with me for a legitimate reason.

Weekly Assignments: Check Blackboard for weekly assignments, which normally include reading assignments, viewing power point or other presentations, and reviewing additional material or sources; completion of Discussion Board posts (1 main and 2 responses, minimum, with Friday and Sunday due dates), and other assignments at the discretion of the instructor. All assignments will be listed in the weekly assignments section. Email anytime you have a question or need assistance.

Project/Paper: Reflection Paper required. You will be assigned one paper, 3-4 pages in length, requiring APA format, double-spaced, in Times Roman, 12 point font. You MUST avoid errors in grammar, punctuation, spelling, etc. and have no less than 5 "academic" sources. Academic sources include professional journals, books, and a variety of academic sites via the internet. Avoid using WIKIPEDIA as a source and

avoid using generic news and magazine material to meet criteria for the five primary sources required. You may use a general source to supplement the five required.

Exams: This class includes a midterm and final exam, each worth 75 points. Students are expected to take the assessments when they are available. Only by rearranged, mutual, agreement between the student and instructor shall assessments be taken at a different time than scheduled. There shall be no exceptions to this policy.

Late Assignment Policy: Late coursework is generally unacceptable in this course. All work shall be submitted by the noted times and dates within the syllabus. Please begin your course early in the week to avoid problems with submission of materials.

Grading Scale

Grading: Your final grade is based upon the accumulated scores of the exams, quizzes, the reflection paper, and the discussion boards.

	Grade		Total Possible Points		Percent
			595	points	%
To receive an	A	Learners must earn	535	points	90-100
To receive a	B+	Learners must earn	505	points	85-89
To receive a	B	Learners must earn	476	points	80-84
To receive a	C+	Learners must earn	446	points	75-79
To receive a	C	Learners must earn	416	points	70-74
To receive a	D+	Learners must earn	386	points	65-69
To receive a	D	Learners must earn	357	points	60-64
To receive an	F	Learners must earn	351	points	<60

College's Incomplete Coursework Policy

To designate a student's work in a course as incomplete at the end of a term, the instructor records the incomplete grade (I). Students may receive this grade only when serious illness, hardship, death in the immediate family, or military service during the semester in which they are registered prevents them from completing course requirements. In addition, to receive an incomplete, a student must have completed substantially all of the course's major requirements.

Unless extenuating circumstances dictate otherwise, students must initiate requests for an incomplete by filling out an Incomplete Grade Completion Contract, which requires the signature of the student, instructor, and Dean. The Incomplete Grade Completion contract cites the reason(s) for the incomplete and details the specific obligations the student must meet to change the incomplete to a letter grade. The date by which the student agrees to complete required work must appear in the contract. The Dean, the

instructor, and the student receive signed copies of the Incomplete Grade Completion Contract.

Even if the student does not attend Peru State College, all incomplete course work must be finished by the end of the subsequent semester. Unless the appropriate Dean approves an extension and if the student does not fulfill contract obligations in the allotted time, the incomplete grade automatically becomes an F.

College's Academic Integrity Policy

The College expects all students to conduct themselves in a manner that supports an honest assessment of student learning outcomes and the assignment of grades that appropriately reflect student performance. It is ultimately the student's responsibility to understand and comply with instructions regarding the completion of assignments, exams, and other academic activities. At a minimum, students should assume that at each assessment opportunity they are expected to do their own original academic work and/or clearly acknowledge in an appropriate fashion the intellectual work of others, when such contributions are allowed. Students helping others to circumvent honest assessments of learning outcomes, or who fail to report instances of academic dishonesty, are also subject to the sanctions defined in this policy.

Instances of academic dishonesty may be discovered in a variety of ways. Faculty members who assign written work ordinarily check citations for accuracy, run data base and online checks, and/or may simply recognize familiar passages that are not cited. They may observe students in the act of cheating or may become aware of instances of cheating from the statements of others. All persons who observe or otherwise know about instances of cheating are expected to report such instances to the proper instructor or Dean.

In order to promote academic integrity, the College subscribes to an electronic service to review papers for the appropriate citations and originality. Key elements of submitted papers are stored electronically in a limited access database and thus become a permanent part of the material to which future submissions are compared. Submission of an application and continued enrollment signifies your permission for this use of your written work.

NSCS Board of Trustees Policy 4220 states that each College “. . . will establish a distance learning assessment policy that will include, at a minimum, a substantial culminating experience that is proctored.” Peru State College's policy is that each course that is offered entirely online will feature a proctored final exam that substantially measures the extent the course's stated learning objectives are achieved. Online course syllabi will clearly state that, regardless of grades earned previously, the proctored final exam must be passed in order to

receive credit for the course. Courses which feature graded site-based activities (e.g., teaching demonstrations) and/or video-taped presentations that occur near the end of the term, and that are designed to substantially assess the achievement of learning objectives, can be considered in compliance with this policy. Project-based capstone and graduate courses utilizing real-time discussions held by web-cam, phone or in person with the faculty member as part of the assessment process can also be considered in compliance with this policy.

Should an occurrence of academic misconduct occur, the faculty member may assign a failing grade for the assignment or a failing grade for the course. Each incident of academic misconduct should be reported to the Dean and the Vice President for Academic Affairs (VPAA). The VPAA may suspend students for two semesters found to be responsible for multiple instances of academic dishonesty. The reason for the suspension will be noted on the student's transcript.

A faculty member need present only basic evidence of academic dishonesty. There is no requirement for proof of intent. Students are responsible for understanding these tenets of academic honesty and integrity. Students may appeal penalties for academic dishonesty using the process established for grades appeals.

Title IX Compliance Notice

Peru State College is an equal opportunity institution. PSC does not discriminate against any student, employee or applicant on the basis of race, color, national origin, sex, disability, religion, or age in employment and education opportunities, including but not limited to admission decisions. The College has designated an individual to coordinate the College's nondiscrimination efforts to comply with regulations implementing Title VI, VII, IX, and Section 504. Inquiries regarding non-discrimination policies and practices may be directed to Eulanda Cade, Director of Human Resources, Title VI, VII, IX Compliance Coordinator, Peru State College, PO Box 10, Peru, NE 68421-0010, (402) 872-2230.

Students requesting reasonable accommodation and tutoring services should contact the Center for Achievement and Transition Services (CATS).

Tentative Course Schedule: The following chart shows chapters and topics covered, and weeks those chapters appear in the schedule. Each week has assignments due on Friday and Sunday at midnight, except for the 8th week, when the last assignments are due on Friday at midnight. Instructor reserves the right to make changes in the schedule and any changes will be communicated to students in advance.

Week

Reading Assignments/Activities

Week #	Reading Assignments/Activities
1	Chapter 1 Crime and Criminal Justice Chapter 2 The Nature of Crime and Victimization
2	Chapter 3 Criminal Law: Substance and Procedure Chapter 4 Criminal Justice in the New Millennium: Terrorism, Homeland Security and Cyber crime
3	Chapter 5 Police in Society: History and Organization Chapter 6 The Police: Role and Function
4	Chapter 7 Issues in Policing: Professional, Social and Legal Chapter 8 Courts, Prosecution and the Defense
5	Chapter 9 Pretrial Procedures Chapter 10 The Criminal Trial
6	Chapter 11 Punishment and Sentencing Chapter 12 Community Sentences: Probation, Intermediate Sanctions and Restorative Justice
7	Chapter 13 Corrections: History, Institutions, and Populations Chapter 14 Prison Life: Living in and Leaving prison
8	Chapter 15 The Juvenile Justice System