

Comptroller + Peru State College

Lutz Talent has been retained by the Nebraska State College System to manage the Comptroller search for Peru State College.

About Peru State College

As the first college in the state of Nebraska, Peru State College was founded in 1867 originally as a teacher training school. The campus is nestled in the hills of historic southeast Nebraska on the Missouri River. Peru offers their students educational flexibility through innovative online and traditional classroom undergraduate and graduate programs. The college has been fortunate to receive considerable support from the state of Nebraska with over \$75 million in funded campus renovations over the last 15 years. Peru State holds high values in educational engagement, diversity, ownership, inclusion, leadership, and empowerment. To learn more please visit: www.peru.edu

What they look for

Peru State College is seeking an analytical, detail-oriented individual to join their team as a Comptroller. The Comptroller will be responsible for the accounting operations of the College and reports directly to the Vice President for Administration & Finance. Specific responsibilities include:

Prepare and review annual financial statements

- Serve as main contact between Peru State and external auditors
- Implement and maintain internal controls and processes
- Maintain college's system of accounts
- Examine and analyze accounting records, financial statements, and other financial reports
- Ensure sufficient cash fund balances for fund accounts
- Collaborate with Nebraska State College System (NSCS) Office's Director and Comptrollers from Wayne State and Chadron State
- Prepare various financial reports upon request
- Provide training for accounting, accounts payable/receivable, etc. as needed
- Ensure compliance with policies and laws
- Oversee the posting, balancing, and reconciliation of the general ledger
- Continually seek efficiencies in processes
- Supervise and support accounting and business services departments
- Work closely with Executive Director of Budget and Planning, Vice President for Administration and Finance, and Financial Aid Office
- Administer daily cash receipts and deposits, monthly bank reconciliations, and student billings
- Serve as College's purchasing card program coordinator
- Assist with 1098-T tax form filing
- Desire to continually learn
- Positive, hands-on attitude

Required:

- Bachelor's degree in Accounting or equivalent course work
- A minimum of three to five years of accounting experience
- Experience in and thorough knowledge of preparing or auditing financial statements
- Knowledge of and application of financial accounting standards
- Satisfactory completion reference and background check process

Preferred:

- Certified Public Accountant
- Masters in Accounting or related field
- Work experience in governmental accounting and/or higher education
- Experience with SAP accounting system
- Analytical/problem solving skills and attention to detail
- Written and verbal communication skills
- Working knowledge of GASB
- Experience with PeopleSoft student information systems

To Apply

For confidential consideration, go to www.lutz.us/apply for the most prompt response. You can also call Jason Orme at 402-827-2039 or send your resume to jorme@lutz.us. Any candidates applying directly to Peru State College or the NSCS will be forwarded to Lutz Talent for screening.

The Nebraska State Colleges are equal opportunity institutions and do not discriminate against any student, employee, or applicant on the basis of race, color, national origin, sex, sexual orientation, gender identity, disability, religion, or age in employment and education opportunities. Each College has designated an individual to coordinate the Colleges' non-discrimination efforts to comply with regulations implementing Title II of the Americans with Disabilities Act, Titles VI and VII of the Civil Rights Act, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act. Inquiries regarding non-discrimination policies and practices may be directed to the Compliance Coordinators assigned at each College and identified on each College website. This position is subject to Veterans Preference.