Peru State College
Certificate Renewal Programs

Renewal prior to expiration or less than 5 years after expiration (6 credit hours)
Renewal of a current teaching certificate, whether a Nebraska or out-of-state certificate, requires:

✓ six (6) graduate credit hours of coursework taken within 5 years prior to date of application.
✓ coursework must be approved in advance by the PSC Certification Officer.
✓ Nebraska Human Relations and Special Education requirements must be met either prior to this re-certification program or as part of this program. The Nebraska Department of Education requires a minimum of (1) credit hour of Human Relations training (for anyone renewing a certificate) and (3) credit hours of Special Education coursework - general survey (required for anyone who has not held a Nebraska Certificate).
✓ a completed Credit Approval Application form on file with the School of Education.
✓ application for a Nebraska Certificate (after completion of course work) and appropriate fees. SEE RENEWAL INSTRUCTIONS.

(If you are a first time Nebraska Applicant, go to the Nebraska Department of Education web site at www.education.ne.gov/TCERT to find information about other requirements.)

Renewal 5 or more years after expiration (15 credit hours)
Renewal of a teaching certificate which has been expired for more than 5 years, whether a Nebraska or out-of-state certificate, requires:

✓ twelve (12) graduate credit hours of coursework taken within 5 years prior to date of application.
✓ six (6) credit hours of the required twelve hours of coursework must be obtained from Peru State College and…
✓ must be approved in advance by the PSC Certification Officer.
✓ Nebraska Human Relations and Special Education requirements must be met either prior to this re-certification program or as part of this program. The Nebraska Department of Education requires a minimum of one (1) credit hour of Human Relations training and three (3) credit hours of Special Education coursework (general survey).
✓ Re-certification student teaching (one hundred or more clock hours of contact with students in the classroom setting, 50% of which shall consist of performing instructional duties).
✓ a completed Credit Approval Application form on file with the School of Education.
✓ application for a Nebraska Certificate (after completion of course work) and appropriate fees. SEE RENEWAL INSTRUCTIONS.

(If you are a first time Nebraska Applicant, go to the Nebraska Department of Education web site at www.education.ne.gov/TCERT to find information about other requirements.)
INSTRUCTIONS FOR APPLYING FOR THE RENEWAL OF YOUR NEBRASKA CERTIFICATE

(If you are a first time Nebraska Applicant, go to the Nebraska Department of Education (NDE) website at [www.education.ne.gov/TCERT](http://www.education.ne.gov/TCERT) to get information about other requirements.)

After completion of your [pre-approved](#) course work through Peru State College, you will need to complete the online Application for a Nebraska Certificate at [www.education.ne.gov/TCERT](http://www.education.ne.gov/TCERT).

An Institutional Verification form will need to be signed by the Peru State Certification Officer and sent to NDE, along with an official Peru State College transcript ordered from the Peru State Student Records Office.

Contact Janny Crotty, Certification Officer, in the School of Education at [jcrotty@peru.edu](mailto:jcrotty@peru.edu) to have the Institutional Verification form sent.

To order an official transcript to be sent to NDE after grades are posted, contact the Peru State Office of Student Records at 1-800-742-4412 Option 7 or go to: [http://www.peru.edu/studentrecords/](http://www.peru.edu/studentrecords/)

If you have taken course work at an institution other than PSC as part of your renewal hours, you will need to contact that school for an Institutional Verification form to be sent to NDE.
PERU STATE COLLEGE
CREDIT APPROVAL APPLICATION FOR CERTIFICATE RENEWAL
RETURN FORM TO SCHOOL OF EDUCATION - KEEP INSTRUCTION SHEET FOR LATER USE

NAME _______________________________ STUDENT ID#_____________________________
ADDRESS _______________________________ PHONE _______________________________
_____________________________ EMAIL _______________________________

Cert. Type: (Admin., Professional, Standard, Initial) (Endorsement & Institution where certificate obtained)

__ Human Relations requirement met
(Course prefix & number) (Institution)

__ Special Education Requirement met (for anyone who has not held a Nebraska Certificate)

Six-hour renewal may be accomplished with graduate level coursework in Human Relations and Special Education.

APPROVED PROGRAM OF STUDY (6 Hour Renewal)

Educ 505 Diversity in Education (3 cr) — meets Human Relations requirement if needed __________ Semester/Year to Enroll

OR

Prefix # & Section Elective Course from list below (if HR requirement already met) (3 cr) __________ Semester/Year to Enroll

AND

Prefix # & Section Elective Course from list below (3 cr) __________ Semester/Year to Enroll

Approved Courses
Educ 505 Diversity in Education (3 cr) [Meets NDE Human Relations Requirement]
Educ 510 Current Issues in Education (3 cr)
Educ 515 Technology Leadership (3 cr.)
Educ 520 Moving from Discipline to Self-Discipline: A Developmental Approach (3 cr)
Educ 530 Contemporary Instruction: Theory & Practice (3 cr)
Educ 533 Classroom Management & Leadership (3 cr.)
Educ 540 The Master Teacher (3 cr)
Educ 542 Supervision of Student Teachers (3 cr)
Educ 552 Intro. To Multimedia Authoring (3 cr) [Technology]
Educ 553 Using the Internet (3 cr) [Technology]
Educ 556 Desktop Publishing for Teachers (3 cr) [Technology]
Educ 569 Teachers as Collaborative Leaders (3 cr)
Educ 570 Attachment & the Defiant Child (3 cr)
Psyc 565 Child Abuse & Neglect (3 cr)
SpEd 500 Inclusionary Practices for SpEd (3 cr) [Meets NDE Special Education requirement]
SpEd 540 Behavior Management (3 cr)
SpEd 574 Special Education Law & Practices (3 cr.)

To see the Course Rotation Schedule, click on the forms link at http://www.peru.edu/graduate

________________________________________  ____________________________
Certification Officer  Date
PERU STATE COLLEGE
CREDIT APPROVAL APPLICATION FOR CERTIFICATE RENEWAL
RETURN FORM TO SCHOOL OF EDUCATION - KEEP INSTRUCTION SHEET FOR LATER USE

NAME ____________________________________________ STUDENT ID#__________________________
ADDRESS ______________________________________ PHONE ________________________________

Cert. Type: (Admin., Professional, Standard, Initial) (Endorsement & Institution where certificate obtained)

__ Human Relations requirement met

(Course prefix & number) (Institution)

__ Special Education Requirement met (for anyone who has not held a Nebraska Certificate)

APPROVED PROGRAM OF STUDY (15 Hour Renewal)

<table>
<thead>
<tr>
<th>Prefix</th>
<th># &amp; Section</th>
<th>Course Title</th>
<th>Credits</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educ</td>
<td>505</td>
<td>Diversity in Education (3 cr) – meets Human Relations requirement if needed</td>
<td>Semester/Year to enroll</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prefix</td>
<td># &amp; Section</td>
<td>Elective Course from list below (if HR requirement already met) (3 cr)</td>
<td>Semester/Year to enroll</td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>510</td>
<td>Current Issues in Education (3 cr)</td>
<td>Semester/Year to enroll</td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>533</td>
<td>Classroom Management &amp; Leadership (3 cr)</td>
<td>Semester/Year to enroll</td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>509</td>
<td>Student Teaching (3 cr) Coordinate with Director of Field Experiences</td>
<td>Semester/Year to enroll</td>
<td></td>
</tr>
</tbody>
</table>

Note: Must apply at least two weeks prior to student teaching semester

Approved Courses

<table>
<thead>
<tr>
<th>Prefix</th>
<th># &amp; Section</th>
<th>Course Title</th>
<th>Credits</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educ</td>
<td>505</td>
<td>Diversity in Education (3 cr)</td>
<td>[Meets NDE Human Relations Requirement]</td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>510</td>
<td>Current Issues in Education (3 cr)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>515</td>
<td>Technology Leadership (3 cr.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>520</td>
<td>Moving from Discipline to Self-Discipline: A Developmental Approach (3 cr)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>530</td>
<td>Contemporary Instruction: Theory &amp; Practice (3 cr)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>533</td>
<td>Classroom Management &amp; Leadership (3 cr.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>540</td>
<td>The Master Teacher (3 cr)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>542</td>
<td>Supervision of Student Teachers (3 cr)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>552</td>
<td>Intro. To Multimedia Authoring (3 cr)</td>
<td>[Technology]</td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>553</td>
<td>Using the Internet (3 cr)</td>
<td>[Technology]</td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>556</td>
<td>Desktop Publishing for Teachers (3 cr)</td>
<td>[Technology]</td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>569</td>
<td>Teachers as Collaborative Leaders (3 cr)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educ</td>
<td>570</td>
<td>Attachment &amp; the Defiant Child (3 cr)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Psyc</td>
<td>565</td>
<td>Child Abuse &amp; Neglect (3 cr)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SpEd</td>
<td>500</td>
<td>Inclusionary Practices for SpEd (3 cr)</td>
<td>[Meets NDE Special Education requirement]</td>
<td></td>
</tr>
<tr>
<td>SpEd</td>
<td>540</td>
<td>Behavior Management (3 cr)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SpEd</td>
<td>574</td>
<td>Special Education Law &amp; Practices (3 cr.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

To see the Course Rotation Schedule, click on the forms link at http://www.peru.edu/graduate

Certification Officer ___________________________ Date ________________