

## STUDENT TIMELINE FOR COMPLETION OF A MASTER OF SCIENCE IN ORGANIZATIONAL MANAGEMENT

### Prior to Enrollment

- Submit the online Application for Admission to Peru State College to the Graduate Admissions Office.
- Submit Official Transcripts to the Graduate Admissions Office (must be mailed from the institution).
- Submit two recommendation forms (one must be from an immediate supervisor) – Use Official Recommendation Form and submit to the Graduate Admissions Office.
- Submit a copy of your resume to the Graduate Admissions Office.
- Apply for Financial Aid if you will require such assistance.
- Enroll in courses using the myPSC feature.
- Complete Online Orientation.

### After 18 hours (prior to 24 hours)

- Submit Application for Admission to Candidacy and Program of Study forms to the Graduate Programs Office, Peru State College, P.O. Box 10, Peru, NE 68421.
- Must be fully-admitted to program (have transcript, recommendation forms, and resume submitted to Graduate Admissions Office)
  - Overall graduate coursework GPA with Peru State College must be 3.0 or higher

### Final Semester

- Submit Application for Graduation and \$40.00 application fee to Graduate Programs Office, Peru State College, P.O. Box 10, Peru, NE 68421.  
Deadlines are:
  - October 1 - for students planning to graduate the following May or August
  - March 1 - for students planning to graduate in December the same year
- Complete all required coursework.