



Peru State College Certificate Renewal Programs

Renewal prior to expiration or less than 5 years after expiration (6 credit hours)

Renewal of a current teaching certificate, whether a Nebraska or out-of-state certificate, requires

- ✓ six (6) graduate credit hours of coursework taken within 5 years prior to date of application
- ✓ coursework **must be approved in advance by the PSC Certification Officer;**
- ✓ Nebraska Human Relations and Special Education requirements must be met either prior to this re-certification program or as part of this program. The Nebraska Department of Education requires a minimum of (1) credit hour of Human Relations training (for anyone renewing a certificate) and (3) credit hours of Special Education coursework - general survey (required for anyone who has not held a Nebraska Certificate)
- ✓ a completed Credit Approval Application form on file with the School of Education;
- ✓ application for a Nebraska Certificate (after completion of course work) and appropriate fees. - SEE RENEWAL INSTRUCTIONS

(If you are a first time Nebraska Applicant, go to the Nebraska Department of Education web site at www.education.ne.gov/TCERT to find information about other requirements.)

Renewal 5 or more years after expiration (15 credit hours)

Renewal of a teaching certificate which has been expired for more than 5 years, whether a Nebraska or out-of-state certificate, requires

- ✓ **twelve (12) graduate credit hours** of coursework taken within 5 years prior to date of application
- ✓ six (6) credit hours of the required twelve hours of coursework must be obtained from Peru State College and
- ✓ **must be approved in advance by the PSC Certification Officer;**
- ✓ Nebraska Human Relations and Special Education requirements must be met either prior to this re-certification program or as part of this program. The Nebraska Department of Education requires a minimum of one (1) credit hour of Human Relations training and three (3) credit hours of Special Education coursework (general survey);
- ✓ Re-certification student teaching (one hundred or more clock hours of contact with students in the classroom setting, 50% of which shall consist of performing instructional duties under the supervision of a cooperating teacher in the area of endorsement)
- ✓ a completed Credit Approval Application form on file with the School of Education;
- ✓ application for a Nebraska Certificate (after completion of course work) and appropriate fees. – SEE RENEWAL INSTRUCTIONS

(If you are a first time Nebraska Applicant, go to the Nebraska Department of Education web site at www.education.ne.gov/TCERT to find information about other requirements.)

INSTRUCTIONS FOR APPLYING FOR THE RENEWAL OF YOUR NEBRASKA CERTIFICATE

(If you are a first time Nebraska Applicant, go to the Nebraska Department of Education web site at www.education.ne.gov/TCERT to get information about other requirements.)

After completion of your **pre-approved** course work through Peru State College, you will need to complete the online Application for a Nebraska Certificate at www.education.ne.gov/TCERT. An Institutional Verification form will need to be signed by the PSC Certification Officer and sent to NDE, along with an official PSC transcript ordered from the college Student Records Office (see below). Contact Janice Ellner in the School of Education at jellner@peru.edu to have the Institutional Verification form sent.

If you have taken course work at an institution other than PSC as part of your renewal hours, you will need to contact them for an Institutional Verification form to be sent to NDE.

To order a transcript to be sent to NDE after grades are posted, contact the Office of Student Records at 1-800-742-4412 Option 7 or go on-line to <http://www.peru.edu/studentrecords/>

PERU STATE COLLEGE
CREDIT APPROVAL APPLICATION FOR CERTIFICATE RENEWAL
*RETURN FORM TO SCHOOL OF EDUCATION - **KEEP INSTRUCTION SHEET FOR LATER USE***

NAME _____
 ADDRESS _____

SS# _____
 PHONE _____
 EMAIL _____

Cert. Type: (Admin., Professional, Standard, Initial) _____ (Endorsement & Institution where certificate obtained)

___ **Human Relations requirement met** _____
 (Course prefix & number) (Institution)

___ **Special Education Requirement met (for anyone who has not held a Nebraska Certificate)**

Six-hour renewal may be accomplished with graduate level coursework in Human Relations and Special Education.

APPROVED PROGRAM OF STUDY (6 Hour Renewal)

Educ 505 Diversity in Education (3 cr) – meets Human Relations requirement if needed _____
 Semester/Year to Enroll

OR

Prefix # & Section Elective Course from list below (if HR requirement already met) (3 cr) _____
 Semester/Year to Enroll

AND

Prefix # & Section Elective Course from list below (3 cr) _____
 Semester/Year to Enroll

Approved Courses

- | | | |
|----------|--|---|
| Educ 505 | Diversity in Education (3 cr) | [Meets NDE Human Relations Requirement] |
| Educ 510 | Current Issues in Education (3 cr) | |
| Educ 515 | Technology Leadership (3 cr.) | NEW COURSE BEGINNING SPRING TERM I, 2013 |
| Educ 520 | Moving from Discipline to Self Discipline: A Developmental Approach (3 cr) | |
| Educ 530 | Contemporary Instruction: Theory & Practice (3 cr) | |
| Educ 533 | Classroom Management & Leadership (3 cr.) | |
| Educ 540 | The Master Teacher (3 cr) | |
| Educ 542 | Supervision of Student Teachers (3 cr) | |
| Educ 551 | Advanced Computer Applications (3 cr) | [Technology] LAST TIME OFFERED - SUMMER 2012 |
| Educ 552 | Intro. To Multimedia Authoring (3 cr) | [Technology] |
| Educ 553 | Using the Internet (3 cr) | [Technology] |
| Educ 556 | Desktop Publishing for Teachers (3 cr) | [Technology] |
| Educ 569 | Teachers as Collaborative Learners (3 cr) | |
| Educ 570 | Attachment & the Defiant School Child (3 cr) | |
| Psyc 565 | Child Abuse & Neglect (3 cr) | |
| SpEd 500 | Inclusionary Practices for SpEd (3 cr) | [Meets NDE Special Education requirement] |
| SpEd 540 | Behavior Management (3 cr) | |
| SpEd 574 | Special Education Law & Practices (3 cr.) | |

(To see Course Rotation Schedule http://www.peru.edu/graduate/docs/msed_rotaton.pdf
 (Find this form at <http://www.peru.edu/education/certification.htm>)

 Certification Officer

 Date

PERU STATE COLLEGE
CREDIT APPROVAL APPLICATION FOR CERTIFICATE RENEWAL
*RETURN FORM TO SCHOOL OF EDUCATION - **KEEP INSTRUCTION SHEET FOR LATER USE***

NAME _____
 ADDRESS _____

SS# _____
 PHONE _____
 EMAIL _____

Cert. Type: (Admin., Professional, Standard, Initial) _____ (Endorsement & Institution where certificate obtained)

___ Human Relations requirement met _____
 (Course prefix & number) (Institution)

___ Special Education Requirement met (for anyone who has not held a Nebraska Certificate)

APPROVED PROGRAM OF STUDY (15 Hour Renewal)

Educ 505 Diversity in Education (3 cr) – meets Human Relations requirement if needed _____
 Semester/Year to enroll

OR

Prefix # & Section _____ Elective Course from list below (if HR requirement already met) (3 cr) _____
 Semester/Year to enroll

AND

Prefix # & Section _____ Elective **Technology Course** from list below _____
 Semester/Year to enroll

Educ 510 Current Issues in Education (3 cr) _____
 Semester/Year to enroll

Educ 533 Classroom Management & Leadership (3 cr) _____
 Semester/Year to enroll

Educ 409 Student Teaching (3 cr) **Coordinate with Director of Field Experiences** _____
 (at least 8 weeks prior) Semester/Year to enroll

Approved Courses

- | | | |
|----------|--|---|
| Educ 505 | Diversity in Education (3 cr) | [Meets NDE Human Relations Requirement] |
| Educ 510 | Current Issues in Education (3 cr) | |
| Educ 515 | Technology Leadership (3 cr.) | NEW COURSE BEGINNING SPRING TERM I, 2013 |
| Educ 520 | Moving from Discipline to Self Discipline: A Developmental Approach (3 cr) | |
| Educ 530 | Contemporary Instruction: Theory & Practice (3 cr) | |
| Educ 533 | Classroom Management & Leadership (3 cr.) | |
| Educ 540 | The Master Teacher (3 cr) | |
| Educ 542 | Supervision of Student Teachers (3 cr) | |
| Educ 551 | Advanced Computer Applications (3 cr) | [Technology] LAST TIME OFFERED - SUMMER 2012 |
| Educ 552 | Intro. To Multimedia Authoring (3 cr) | [Technology] |
| Educ 553 | Using the Internet (3 cr) | [Technology] |
| Educ 556 | Desktop Publishing for Teachers (3 cr) | [Technology] |
| Educ 569 | Teachers as Collaborative Learners (3 cr) | |
| Educ 570 | Attachment & the Defiant School Child (3 cr) | |
| Psyc 565 | Child Abuse & Neglect (3 cr) | |
| SpEd 500 | Inclusionary Practices for SpEd (3 cr) | [Meets NDE Special Education requirement] |
| SpEd 540 | Behavior Management (3 cr) | |
| SpEd 574 | Special Education Law & Practices (3 cr.) | |

(To see Course Rotation Schedule http://www.peru.edu/graduate/docs/msed_rotation.pdf
 (Find this form at <http://www.peru.edu/education/certification.htm>)

 Certification Officer

 Date