

Planning Information

Welcome to Peru State College Catering Services!

Room and equipment Reservations

Requests for room and equipment may be made through the Residence Life at (402) 872-2246.

Peru State College Catering Policies

Peru State College Dining Services has exclusive rights for all food service functions held on campus. No food or beverage may be served on campus which have not been purchased from the Food Service.

For health and safety reasons, no food or beverage may be removed from a facility where a catered event is held. All the left over food items are the property of the Peru State College Dining Service.

Alcoholic beverages are not permitted on campus when school is in session.

Smoking is prohibited in all buildings.

Price quotations are subject to change due to market conditions.

Deposits: \$100 to hold your event date. 50% of the expected catering total due for wedding receptions.

A 6.5% sales tax and a 15% service charge will be applied to all food orders.

Any meal, reception, or coffee service schedule prior to 7:00 am, or after 9:00 pm will be subject to an additional fee.

Please note that on campus prices are valid through 8/05.

Event Reservations

All events should be planned and confirmed with the Dining Service office at least two weeks prior to the event.

Our menu selections are offered merely as suggestions. We will be happy to tailor a menu to your specific needs.

Final Guest Guarantees

A final guest guarantee is required one week prior to your event and is the number on which billing will be based. If no number is received one week prior to the event, the original number stated would be counted as the final number. If your guest number exceeds the original number guaranteed, you will be billed to the total number served.

Cancelled Events

Cancellations of the food functions must be made at least one week in advance of the scheduled event to avoid a cancellation fee of 50% of the cost of the event.