



Peru State College
SPEECH 152
Syllabus –Spring – 2012

Instructor: Susan Dunekacke
Office: Hoyt 114
Office Hours: Hoyt 114 11:00-12:00 T/TH
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Course Meets: Section A 8-9:15; Section C 12:30-1:15

Required Textbook: *Public Speaking: Building Competency in Stages*, Ferguson.

Course Description & Objectives

This course is a study of the principles of speech with an emphasis on the development of oral skills. Class emphasizes methods of organization and delivery for addressing various audiences.

Upon completion of this course you should be able to:

1. Show improvement in development and utilization of public speaking skills and techniques.
2. Increase good listening habits.
3. Critique effectively.
4. To increase effective research and organization skills.
5. To stress the role speech plays in personal and interpersonal communication.

At the beginning of the course, we will discuss how these objectives fit into the College's and School's mission and goals.

Expectations & Instructional Approach

Classes will include review of text book material as well as examples of different types of speeches and in-class activities designed to help students develop their speaking skills and feel comfortable speaking in front of an audience.

Classes will include

Attendance and participation are vital to the learning experience. Consequently, I expect you to be at each class having read the material and ready to participate in the day's discussions and exercises. Please be in class on time. In order to foster a climate conducive to learning, please join me in treating your classmates with respect. I

encourage students to ask questions, seek my help when they need it, and help their classmates understand the material.

Assessment and Grading

Class Attendance and Participation: Three absences will result in a drop of one letter grade. Each subsequent absence will result in the loss of half a letter grade. Eight absences will result in an “F” for the class.

Late Assignment Policy: Late assignments will be penalized. Students should make every effort to give speeches and turn in work on time.

Grading Scale

Speeches	75%
Outlines & in-class activities	25%

Attendance will also have a major impact on student grades. See “Attendance Policy” for more information.

College’s Incomplete Coursework Policy

To designate a student’s work in a course as incomplete at the end of a term, the instructor records the incomplete grade (I). Students may receive this grade only when serious illness, hardship, death in the immediate family, or military service during the semester in which they are registered prevents them from completing course requirements. In addition, to receive an incomplete, a student must have completed substantially all of the course’s major requirements.

Unless extenuating circumstances dictate otherwise, students must initiate requests for an incomplete by filling out an Incomplete Grade Completion Contract, which requires the signature of the student, instructor, and Dean. The Incomplete Grade Completion contract cites the reason(s) for the incomplete and details the specific obligations the student must meet to change the incomplete to a letter grade. The date by which the student agrees to complete required work must appear in the contract. The Dean, the instructor, and the student receive signed copies of the Incomplete Grade Completion Contract.

Even if the student does not attend Peru State College, all incomplete course work must be finished by the end of the subsequent semester. Unless the appropriate Dean approves an extension and if the student does not fulfill contract obligations in the allotted time, the incomplete grade automatically becomes an F.

College’s Academic Integrity Policy

The College expects all students to conduct themselves in a manner that supports an honest assessment of student learning outcomes and the assignment of grades that appropriately reflect student performance. It is

ultimately the student's responsibility to understand and comply with instructions regarding the completion of assignments, exams, and other academic activities. At a minimum, students should assume that at each assessment opportunity they are expected to do their own original academic work and/or clearly acknowledge in an appropriate fashion the intellectual work of others, when such contributions are allowed. Students helping others to circumvent honest assessments of learning outcomes, or who fail to report instances of academic dishonesty, are also subject to the sanctions defined in this policy.

Instances of academic dishonesty may be discovered in a variety of ways. Faculty members who assign written work ordinarily check citations for accuracy, run data base and online checks, and/or may simply recognize familiar passages that are not cited. They may observe students in the act of cheating or may become aware of instances of cheating from the statements of others. All persons who observe or otherwise know about instances of cheating are expected to report such instances to the proper instructor or Dean.

In order to promote academic integrity, the College subscribes to an electronic service to review papers for the appropriate citations and originality. Key elements of submitted papers are stored electronically in a limited access database and thus become a permanent part of the material to which future submissions are compared. Submission of an application and continued enrollment signifies your permission for this use of your written work.

NSCS Board of Trustees Policy 4220 states that each College “. . . will establish a distance learning assessment policy that will include, at a minimum, a substantial culminating experience that is proctored.” Peru State College's policy is that each course that is offered entirely online will feature a proctored final exam that substantially measures the extent the course's stated learning objectives are achieved. Online course syllabi will clearly state that, regardless of grades earned previously, the proctored final exam must be passed in order to receive credit for the course. Courses which feature graded site-based activities (e.g., teaching demonstrations) and/or video-taped presentations that occur near the end of the term, and that are designed to substantially assess the achievement of learning objectives, can be considered in compliance with this policy. Project-based capstone and graduate courses utilizing real-time discussions held by web-cam, phone or in person with the faculty member as part of the assessment process can also be considered in compliance with this policy.

Should an occurrence of academic misconduct occur, the faculty member may assign a failing grade for the assignment or a failing grade for the course. Each incident of academic misconduct should be reported to the Dean and the Vice President for Academic Affairs (VPAA). The VPAA may suspend students for

two semesters found to be responsible for multiple instances of academic dishonesty. The reason for the suspension will be noted on the student's transcript.

A faculty member need present only basic evidence of academic dishonesty. There is no requirement for proof of intent. Students are responsible for understanding these tenets of academic honesty and integrity. Students may appeal penalties for academic dishonesty using the process established for grades appeals.

Title IX Compliance Notice

Peru State College is an equal opportunity institution. PSC does not discriminate against any student, employee or applicant on the basis of race, color, national origin, sex, disability, religion, or age in employment and education opportunities, including but not limited to admission decisions. The College has designated an individual to coordinate the College's nondiscrimination efforts to comply with regulations implementing Title VI, VII, IX, and Section 504. Inquiries regarding non-discrimination policies and practices may be directed to Eulanda Cade, Director of Human Resources, Title VI, VII, IX Compliance Coordinator, Peru State College, PO Box 10, Peru, NE 68421-0010, (402) 872-2230.

Students requesting reasonable accommodation and tutoring services should contact the Center for Achievement and Transition Services (CATS).

Tentative Course Schedule

8/23 Welcome to SPEECH 152	8/25 Chapter 2
8/30 Chapter 4 Pp. 86-100	9/1 Chapter 4 Pp. 100-117
9/6 No Class: Labor Day	9/8 Chapter 3 Outline Due
9/13 Introductory Speech Group 1	9/15 Introductory Speech Group 2
9/20 Introductory Speech Group 3	9/22 Introductory Speech Group 4
9/27 Chapter 8	9/29 Chapter 5
10/4 Chapter 6 Outline Due	10/6 Informative Speech Group 2
10/11 Informative Speech Group 3	10/13 Informative Speech Group 4
10/18 No Class- Midterm Break	10/20 Informative Speech Group 1
10/25 Chapter 7	10/27 Chapter 9 Outline Due
11/1 Demonstration Speech Group 3	11/3 Demonstration Speech Group 4
11/8 Demonstration Speech Group 1	11/10 Demonstration Speech Group 2
11/15 Chapter 10	11/17 Chapter 11
11/22 Chapter 12	11/24 Thanksgiving Break No Class
11/29 Persuasive Speech Group 4; Outline Due	12/1 Persuasive Speech Group 1
12/6 Persuasive Speech Group 2	12/8 Persuasive Speech Group 3
12/13 No Class	Final: Tribute Speech